



**MINUTES OF THE INAUGURAL MEETING  
FOR BIRCH HILLS COUNTY  
HELD IN THE COUNCIL CHAMBERS  
OCTOBER 26, 2017**

<b>Present:</b>	<b>Councillor</b>	Ginette Paradis
	<b>Councillor</b>	Deanne Wendland
	<b>Councillor</b>	Paul Reum
	<b>Councillor</b>	Gerald Manzulenko
	<b>Councillor</b>	Cheryl Bogdanek
	<b>Councillor</b>	Denise Joudrey
	<b>Councillor</b>	Terry Carbone
	<b>Chief Administrative Officer</b>	Hermann Minderlein
	<b>Recording Secretary</b>	Beverly Howard

**Absent:** None

**CALL TO ORDER:** **CAO Minderlein** called the meeting to order at 9:00 a.m.  
Sgt Ryan Frost, Danny Zahara,  
Lucy Stevenson entered meeting  
at 9:00am

**Introductions** CAO Minderlein made introductions and had the Councillors give an introduction of themselves.

**OATH OF OFFICE-  
ALL COUNCILLORS** The Oath of Office for all Councillors was administered by Sergeant Ryan Frost, RCMP, Spirit River Detachment Commander.

**ELECTION OF REEVE  
AND DEPUTY REEVE**  
**Election of Reeve** **CAO Minderlein** opened the floor for nominations for the position of Reeve, in Birch Hills County, for the 2017/2018 year.

Councillor Carbone nominated Councillor Manzulenko for the position of Reeve.

Councillor Manzulenko accepted.

Nominations were called for a second time.

Nominations were called for a third and final time.

**RC17-348 Moved by Councillor Carbone** that nominations for Reeve of Birch Hills County cease.

**CARRIED**

**INITIALS: Chair:** \_\_\_\_\_

**CAO:** \_\_\_\_\_



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Councillor Manzulenko was acclaimed as Reeve for Birch Hills County for the period October 26, 2017 to October 2018.

Reeve Manzulenko assumed the Chair

**Election of Deputy Reeve**

Reeve Manzulenko opened the floor for nominations for the position of Deputy Reeve, in Birch Hills County, for the 2017/2018 year.

Reeve Manzulenko nominated Councillor Carbone for the position of Deputy Reeve.

Councillor Carbone accepted.

Nominations were called for a second time.

Nominations were called for a third and final time.

**RC17-349 Moved by Councillor Bogdanek** that nominations for Deputy Reeve of Birch Hills County cease.

**CARRIED**

Councillor Carbone was acclaimed as Deputy Reeve for Birch Hills County for the period October 26, 2017 to October 2018.

**Oath of Office  
Reeve and Deputy Reeve**

The Oath of Office for the Reeve and Deputy Reeve was administered by Sergeant Ryan Frost, RCMP, Spirit River Detachment Commander.

**SEATING ARRANGEMENT  
OF COUNCILLORS**

Council confirmed that the Council Chambers seating arrangements of Councillors be based on the County's Wards, numerically from left to right, with the central position at the Council Table reserved for the Reeve and the position to his immediate right to be reserved for the Deputy Reeve.

Recess from 9:24am to  
9:30am

Sgt Ryan Frost exited meeting  
at 9:25am  
Lucy Stevenson exited meeting  
at 9:28am

**INITIALS: Chair:** \_\_\_\_\_

**CAO:** \_\_\_\_\_



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**COMMITTEE AND  
BOARD APPOINTMENTS**

Council reviewed the list of appointments to boards and committees that were required to be made at this meeting, and the responsibilities and time commitments that were associated with each of those positions.

Recess from 10:53am-11:05am

**Agriculture Service  
Board**

**RC17-350 Moved by Deputy Reeve Carbone** that Council receive the presentation regarding the Agriculture Service Board as information.

**CARRIED**

**Central Peace Medical  
Services Corporation**

**RC17-351 Moved by Councillor Bogdanek** that Council appoint Deputy Reeve Carbone to sit as a Director of the Central Peace Medical Services Corporation, and direct that the Chief Administrative Officer continue to attend meetings of the Central Peace Clinic Management Committee, to provide advice and administrative support to the Committee, and to report back to Council on those meetings when the member appointed from Council is unable to attend or report back.

**CARRIED**

**Central Peace Health  
Council**

**RC17-352 Moved by Councillor Paradis** that Council defer a decision regarding appointments to the Central Peace Health Council until such time as it is determined (possibly at a G5 meeting) that there is a valid requirement for such a committee and terms of reference are developed for that Council for Birch Hills County Council to review and approve.

**CARRIED**

**Central Peace Attraction  
and Retention  
Committee (CPARC)**

**RC17-353 Moved by Councillor Wendland** that Council appoint Councillor(s) Paradis, and (alternate) Joudrey to sit on the Central Peace Attraction and Retention Committee.

**CARRIED**

**Central Peace Regional  
Emergency Management  
Committee (CPREMC)**

**RC17-354 Moved by Councillor Joudrey** that Council appoint Councillor Reum, (alternate) Deputy Reeve Carbone as well as CAO Minderlein, the Director of Emergency Services (DOE), and Director of Public Works Dion Hynes, the Deputy DOE, to

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**CAO:** \_\_\_\_\_



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sit on the Central Peace Regional Emergency Management Committee.

**CARRIED**

**Central Peace Senior Housing Committee**

**RC17-355 Moved by Councillor Reum** that Council appoint Reeve Manzulenko, and (alternate) Councillor Joudrey to the Central Peace Senior Housing Committee that oversees the Central Peace Region (G5)-Seniors' Housing Study.

**CARRIED**

**Central Peace Waste Management Commission**

**RC17-356 Moved by Councillor Paradis** that Council appoint Councillor(s) Reum, and (alternate) Wendland to sit on the Central Peace Waste Management Commission.

**CARRIED**

**Fire Guardians**

**RC17-357 Moved by Councillor Wendland** that Council accept the *Fire Guardians* information for information and appoint the Deputy Director of Emergency Management (DEM) Dion Hynes, all Fire Chiefs and all Deputy Fire Chiefs as Fire Guardians for Birch Hills County.

**CARRIED**

**Grande Spirit Foundation**

**RC17-358 Moved by Councillor Bogdanek** that Council appoint Councillor(s) Joudrey, and (alternate) Bogdanek to sit on the Grande Spirit Foundation Board of Directors.

**CARRIED**

**Grievance Committee**

**RC17-359 Moved by Deputy Reeve Carbone** that Council receive the presentation regarding the Grievance Committee for information, and dissolve the Grievance Committee to which members of Council had previously been appointed to.

**CARRIED**

**Municipal Library Board And Peace Library System (PLS)**

**RC17-360 Moved by Councillor Joudrey** that Council Appoint Councillor(s) Paradis and (alternate) Joudrey to sit on the Municipal Library Board and Peace Library System (PLS).

**CARRIED**

**RC17-361 Moved by Councillor Paradis** that Council appoint Sally Howard, Deb Jacob, Gale Skogen, and Amanda Leblanc to the Municipal Library Board for terms of no more than three

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**CAO:** \_\_\_\_\_



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(3) years and that administration advertise for another person to sit on the Board.

**CARRIED**

**Peace Valley Conservation,  
Recreation and Tourism  
Society (PVCRT)**

**RC17-362 Moved by Deputy Reeve Carbone** that Council appoint Councillor(s) Reum, Wendland, and (alternate) Bogdanek to sit on the Peace Valley Conservation, Recreation and Tourism Society (PVCRTS) Board of Directors.

**CARRIED**

**Peace Regional Economic  
Development Alliance  
(PREDA)**

**RC17-363 Moved by Councillor Reum** that Council appoint Councillor(s) Wendland and (alternate) Bogdanek to sit on Peace Region Economic Development Alliance.

**CARRIED**

**Northern Transportation  
Advocacy Bureau (NTAB)**

**RC17-364 Moved by Councillor Joudrey** that Council appoint Councillor(s) Wendland and (alternate) Bogdanek to sit on the Northern Transportation Advocacy Bureau (NTAB).

**CARRIED**

**Signing Authority**

**RC17-365 Moved by Deputy Reeve Carbone:**

1. that Council authorize electronic access for all ATB Financial, ATB Securities Inc. CIBC and RBC Dominion Securities Inc. accounts to the following members of staff:  
     CAO, Hermann Minderlein; and  
     Director of Corporate Services, Shelley Braun;
2. that Council authorize CIBC Visa Cards in the limit of \$15,000.00 in the names of:  
     CAO, Hermann Minderlein;  
     Director of Corporate Services, Shelley Braun;  
     Director of Public Works, Dion Hynes; and  
     Agriculture Fieldman, Amanda Ouellet;  
     With Dion Hynes being the Visa card coordinator;
3. that Council appoint the signing authority, any two (2) to sign, consisting of one elected official one county employee for all ATB Financial, ATB Securities Inc., ATB Investment Management Inc., CIBC and RBC Dominion Securities to the following members of Council and staff:  
     Reeve Gerald Manzulenko;  
     Councillor Cheryl Bogdanek;

**INITIALS: Chair:** \_\_\_\_\_

**CAO:** \_\_\_\_\_



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Councillor Paul Reum;  
CAO, Hermann Minderlein; and  
Director of Corporate Services Shelley Braun.

**CARRIED**

**Water North  
Coalition (WNC)**

**RC17-366 Moved by Councillor Paradis** that Council appoint Deputy Reeve Carbone, (alternate) Councillor Joudrey as voting members of the WNC and the Director of Public Works Dion Hynes to be a non-voting member of the Water North Coalition and that administration ask the Water North Coalition to come give a presentation to Council to decide if Council should continue to sit on the board.

**CARRIED**

**Veterinary Services  
Insurance (VSI)**

**RC17-367 Moved by Deputy Reeve Carbone** that Council appoint Reeve Gerald Manzulenko, with Councillor Deanne Wendland to serve as his alternate, as a Director, on VSI Services (1980) Ltd.

**CARRIED**

**Fire Chiefs and  
Deputy Chiefs**

**RC17-368 Moved by Councillor Bogdanek** that Council appoint Alan Connell as the Deputy Fire Chief for the Wanham department for a term to coincide with the balance of terms of the previously appointments of the Birch Hills County Fire Department detachments and ending on November 30, 2019.

**CARRIED**

**Municipal Planning  
Commission (MPC)**

**RC17-369 Moved by Councillor Wendland** that Council reappoint Fiona Love, Maurice Lemay and Lorraine Frape to sit as the Municipal Planning Commission.

**CARRIED**

**Recreation Board**

**RC17-370 Moved by Councillor Joudrey** that Council reappoint the following members of the Recreation Board

Ward	Member
1	Rae-Ann Bolster
2	Kara Wendland
3	Betty Bohnke
4	Lisa Pierog
5	Andrea Farrell
6	JoAnn Martin
7	Lynne Laurin

to a new three (3) year term on the Birch Hills County Recreation Board, and in the event that any of those members

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**CAO:** \_\_\_\_\_



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advise the County that they are unable to accept the appointment, direct Administration to advertise for new members and bring the names of the applicants back to Council for selection and appointment.

**CARRIED**

**Regional Assessment  
Review Board**

**RC17-371 Moved by Councillor Wendland** that Council accept the presentation regarding the *Regional Assessment Review Board* for information.

**CARRIED**

**Subdivision &  
Development Appeal  
Board**

**RC17-372 Moved by Deputy Reeve Manzulenکو** that Council reappoint Cindy Trudel, Steve McLaughlin and Dimitri Boychuk to sit as the *Subdivision and Development Appeal Board*.

**CARRIED**

**Agricultural Appeal Board**

**RC17-373 Moved by Councillor Bogdanek** that Council reappoint Dale Emerson, Steve McLaughlin and Gary Sanocki to sit on the *Agricultural Appeal Committee*.

**CARRIED**

**ADJOURNMENT**

Being that there was no further business, Reeve Manzulenکو adjourned the meeting at 11:22 a.m.

*Original signed by*  
**REEVE  
GERALD MANZULENKO**

*Original signed by*  
**CAO  
HERMANN MINDERLEIN**

**INITIALS: Chair:** \_\_\_\_\_

**CAO:** \_\_\_\_\_