



MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
OCTOBER 26, 2017

Present: Reeve, Deputy Reeve, Councillor, Councillor, Councillor, Councillor, Councillor, Gerald Manzulenko, Terry Carbone, Ginette Paradis, Deanne Wendland, Paul Reum, Cheryl Bogdanek, Denise Joudrey, CAO, Recording Secretary, Hermann Minderlein, Beverly Howard

Absent: None

CALL TO ORDER: Reeve Manzulenko called the meeting to order at 11:30 a.m.

ADDITIONS TO THE AGENDA: 9. New Business h. VSI Funding

ADOPTION OF THE AGENDA: RC17-374 Moved by Councillor Paradis that Council adopt the agenda as amended. CARRIED

ADOPTION OF THE MINUTES: Regular Council Meeting September 14, 2017. RC17-375 Moved by Deputy Reeve Carbone that Council approve the minutes of the September 14, 2017 Regular Council Meeting with the following amendment: Under RC17-335 remove "direct Council" CARRIED

DELEGATIONS: No delegations

COUNCILLOR REPORTS: Councillor Paradis No Report

Councillor Wendland No Report

Councillor Reum Councillor Reum spoke on the G5 Meeting he attended where there had been a presentation related to the Water Study recently completed, and information related to the

INITIALS: Reeve: CAO:



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Seniors' Housing Study and that the committee was working to schedule a meeting with the Minister of Health, the Minister for Seniors, and our MLA, preferably in conjunction with the AAMDC Convention.

Reeve Manzulenko Spoke on the ASB meeting attended October 25th in Fairview. Alberta is the only province with Agriculture Service Boards. He also mentioned the aspen tree diseases being a global epidemic and spruce trees are starting to see signs of it as well. Also mentioned there was a need for a clubroot policy.

Councillor Bogdanek No Report

Councillor Joudrey No Report

Deputy Reeve Carbone No Report

RC17-376 Moved by Councillor Paradis that Council accept Councillor Reports for Information.

CARRIED

**CHIEF ADMINISTRATIVE
OFFICER'S REPORTS**

CAO Report

CAO Minderlein provided verbal updates to the written report that had been distributed to Council.

RC17-377 Moved by Councillor Wendland that Council receive the CAO's written report and updates for information.

CARRIED

CAO Action Log

Council reviewed the CAO Action Log provided in the Agenda Package that had been updated to October 18, 2017.

RC17-378 Moved by Deputy Reeve Carbone that Council receive the CAO Action Log for information.

CARRIED

Danny Zahara left meeting
at 11:57am

Lunch from 11:58am-12:39pm

Shelley Braun entered meeting
at 12:39pm

BYLAWS

No Bylaws

INITIALS: Reeve: _____

CAO: _____



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UNFINISHED BUSINESS

**Central Peace Emergency
Management Partnership
Agreement**

RC17-379 Moved by Councillor Bogdanek that Council authorize Reeve Manzulenko (or his alternate) and CAO Minderlein (or his alternate) to sign on behalf of Birch Hills County the Central Peace Emergency Management Partnership Agreement renewal that will be in effect for a period of five (5) years, or until such time as the Parties mutually agree otherwise.

CARRIED

NEW BUSINESS

**Request for Support-
Remembrance Day
Activities**

Council was presented with a request received by Birch Hills County from Mike McKay at the Eaglesham School for support from the County for the school's Remembrance Day activities.

RC17- 380 Moved by Deputy Reeve Carbone that Council authorize support to Eaglesham School for their Remembrance Day activities by the arranging for a portable toilet to be placed at the fairground in the parking area west of the quonset building, providing Eaglesham Hall and cleaning services free of charge, and a load of topsoil if available from County stockpiles to be delivered following November 11 to the Donaldson residence to smooth out the depressions left by earth settling over the filled-in trenches from previous years, and to do so from existing funding.

CARRIED

**ATB Group Financial
Benefits Program**

Council was presented with a request to authorize administration to sign an agreement on behalf of Birch Hills County to participate in the ATB Group Financial Benefits Program.

RC17- 381 Moved by Councillor Reum that Council authorize administration to sign the ATB Group Financial Benefits Program agreement.

CARRIED

**Contract Grader Tender
Results**

Council was provided with information regarding the results of the contract grader tender that closed on October 17th, 2017.

INITIALS: Reeve: _____

CAO: _____



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RC17-382 Moved by Councillor Paradis that Council authorize Administration to award Codesa Construction a three (3) year grader contract based on their bid of \$125.50 per hour and to fund this expenditure from expense account 2-32-00-01-249.

CARRIED

2018 FCSS Funding Agreement

Council was presented with the 2018 Family and Community Support Services (FCSS) Funding Agreement.

RC17-383 Moved by Councillor Joudrey that Council authorize Administration to enter into an agreement on behalf of Birch Hills County for 2018 FCSS funding with the Human Services division of the Alberta Government.

CARRIED

2017 Capital Budget Amendment

Council was requested to approve an amendment to the 2017 Capital Budget that reflects the actual capital expenditures made or still planned for purchases and projects planned to be undertaken, continued or completed in 2017, 2018, and or 2019.

RC17-384 Moved by Councillor Wendland that Council approve an amended 2017 Capital Budget with:
Total Revenues of \$3,173,900 comprised of:
Funding from Reserves totaling \$420,000;
Funding from FGTF Grant totaling \$190,000; and
Funding from MSI Grant totaling \$2,238,900; and
Funding received from the disposal of Fixed Assets totaling \$325,000; and

Total Expenses of \$3,173,900 comprised of Departmental purchases and projects totaling:
\$25,000 in Administration;
\$2,414,500 in Public Works;
\$213,400 Regional Water Supply & Distribution;
\$121,000 in Agricultural Services; and
\$400,000 in Public Health & Welfare.

CARRIED

Hwy 49 Chip Seal Project

RC17-385 Moved by Deputy Reeve Carbone that Council direct Administration to write a letter to Alberta Transportation regarding the process used for chip seal and what can be done going forward in regards to the loose chips.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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Upcoming Meetings

RC17-386 Moved by Deputy Reeve Carbone that Council remove November 9th and December 28th as Council meeting dates, that Council move the ASB meeting to November 23rd and remove the ASB meeting from December 14th and that Council cancel the Governance meeting on November 23rd.

CARRIED

VSI Funding

RC17-387 Moved by Councillor Bogdanek that Council advise Administration to forward a letter to VSI stating that no one will be attending their upcoming meeting but that Birch Hills County approves the 50/50 cost share for the agreement.

CARRIED

FOR INFORMATION

Council was provided with a copy of the following information documents that had been supplied by administration:

1. October 11, 2017 Tax Sale Minutes
2. Bank Reconciliation for Period ended September 30, 2017
3. 2017 O&M Budget Variance Detail
4. BirchHillsCounty.com Quarterly Statistics

RC17-388 Moved by Councillor Paradis that Council accept the information items as information.

CARRIED

CORRESPONDENCE

Council was provided with a copy of the following correspondence that had been received by the County:

1. Call for Nominations- Excellence in Public Library Service
2. STARS Thank You Letter-2017 Donation
3. Letter from Minister of Municipal Affairs re Taxes
4. Request for Letter of Support

RC17-389 Moved by Councillor Joudrey that Council accept the correspondence provided for information.

CARRIED

IN-CAMERA

There were no in-camera items

INITIALS: Reeve: _____

CAO: _____



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ADJOURNMENT

Being that there were no other items for discussion, Reeve Manzulenko adjourned the meeting at 2:38 p.m.

Original signed by
GERALD MANZULENKO
REEVE

Original signed by
HERMANN MINDERLEIN
CAO

INITIALS: Reeve: _____
CAO: _____