



**MINUTES OF A ORGANIZATIONAL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
OCTOBER 26, 2021**

PRESENT:	Reeve	Gerald Manzulenko	Ward 4
	Deputy Reeve	Albert Poetker	Ward 1
	Councillor	Karen Portelance	Ward 7
	Councillor	Deanne Wendland	Ward 2
	Councillor	Paul Reum	Ward 3
	Councillor	Mel Duvall	Ward 5
	Councillor	Denise Joudrey	Ward 6
STAFF:	CAO	Larry Davidson	
	Executive Assistant / Legislative Coordinator	Bailey Smith	

CALL TO ORDER

Reeve Manzulenko called the meeting to order at 9:30 a.m.

9:30 a.m.

ADOPTION OF AGENDA

RC21-408 Moved by Councillor Wendland that Council adopts the agenda of the October 26, 2021 Organizational Meeting.

CARRIED

**MEMBERS OF COUNCIL
COMMITTEES & BOARDS
APPOINTMENTS**

Agriculture Service Board

Council is being advised of their appointment to the Agriculture Service Board (ASB), and of the requirement to appoint an ASB Chairperson at the Organizational Meeting.

RC21-409 Moved by Councillor Wendland that Council receives the presentation regarding the Agriculture Service Board (ASB) 2021-2022 appointments for information, and that Council appoint Councillor Duvall as the ASB Chairperson for the 2021-2022 term.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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BHC Intermunicipal
Committee

Council is being requested to appoint a member of Council, an alternate member of Council as well as the CAO to sit as a board member of the Intermunicipal Committee.

RC21-410 Moved by Councillor Duvall that Council receives the presentation regarding the BHC Intermunicipal Committee 2021-2022 appointments for information, and that Council appoint Reeve Manzulenko and Deputy Reeve Poetker to the BHC Intermunicipal Committee for the 2021-2022 term.

CARRIED

Central Peace Attraction
and Retention Committee

Council is being requested to appoint a member and an alternate of Council to sit on the Central Peace Attraction and Retention Committee (CPARC).

RC21-411 Moved by Deputy Reeve Poetker that Council reappoint Councillor Joudrey, and alternate Councillor Duvall to sit on the Central Peace Attraction and Retention Committee for the 2021-2022 term.

CARRIED

Central Peace Health Council

Council is being requested to appoint a member and an alternate of Council to sit on the Central Peace Health Council

RC21-412 Moved by Councillor Duvall that Council receives the presentation regarding the Central Peace Health Council 2021-2022 appointments for information.

CARRIED

Central Peace Medical
Services Corporation

Council is being requested to review the Councillor appointments that sit as Directors of the Central Peace Medical Services Corporation (Part 9 Company) which oversees the operation of the Central Peace Health Center.

RC21-413 Moved by Councillor Wendland that Council receives the presentation regarding the Central Peace Health Council 2021-2022 appointments for information and appoint Reeve Manzulenko and Deputy Reeve Poetker as an alternate.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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Central Peace Region (G5)
Seniors' Housing Committee

Council is being requested to appoint a member (Reeve or Deputy Reeve) and an alternate of Council to sit on the Central Peace Region (G5) Seniors' Housing Committee.

RC21-414 Moved by Councillor Wendland that Council appoints Councillor Joudrey Central Peace Region (G5) Seniors' Housing Committee and Councillor Portelance as the alternate.

CARRIED

Central Peace Regional
Emergency Management
Services Committee

Council is being requested to appoint a member and an alternate of Council to sit on the Central Peace Regional Emergency Management Services Committee.

RC21-415 Moved by Councillor Portelance that Council reappoint Councillor Reum, and an alternate Councillor Duvall as well as CAO Davidson, the Director of Emergency Management (DEM), and Director of Public Works Dion Hynes, the Deputy DEM, to sit on the Central Peace Regional Emergency Management Service Committee for the 2021-2022 term.

CARRIED

Central Peace Regional Waste
Management Commission

Council is being requested to appoint a member and an alternate of Council to sit on the Central Peace Regional Waste Management Commission.

RC21-416 Moved by Deputy Reeve Poetker that Council reappoint Councillor Reum, and alternate Councillor Wendland to continue to sit on the Central Peace Waste Management Commission for the 2021-2022 term.

CARRIED

Eaglesham Seed Cleaning

Council is being requested to appoint a member and an alternate of Council to sit on the Eaglesham Seed Cleaning Co-op Board.

RC21-417 Moved by Councillor Joudrey that Council accepts as information and chooses not to appoint a member to sit on the Eaglesham Seed Cleaning Co-op Board for the 2021-2022 term and directs administration to send a letter informing the Eaglesham Seed Cleaning Committee.

CARRIED

INITIALS: Reeve: _____

 CAO: _____



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Fire Guardians

Council is being requested to appoint Fire Guardians for Birch Hills County.

RC21-418 Moved by Councillor Duvall that Council receives the presentation regarding the Fire Guardians 2021-2022 appointments for information and appoint the Deputy Director of Emergency Management Dion Hynes, all Fire Chiefs, and all Deputy Fire Chiefs as Fire Guardians for Birch Hills County for the 2021-2022 term.

CARRIED

G5 Intermunicipal Economic Development Committee

Council is being requested to appoint a member and an alternate of Council to sit as a board member of the G5 Intermunicipal Economic Development Committee.

RC21-419 Moved by Councillor Joudrey that Council reappoint Councillor Poetker as the member, and appoint Councillor Portelance as the alternate member, of the G5 Intermunicipal Economic Development Committee (IEDAC) and authorize the member or alternate and the Chief Administrative Officer to attend any meetings of the IEDAC for the 2021-2022 term.

CARRIED

G5 Peace Regional Water Study Committee

Council is being requested to appoint a member and an alternate of Council to sit as a board member of the G5 Peace Regional Water Study Committee.

RC21-420 Moved by Councillor Portelance that Council reappoint Reeve Manzulenko and alternate Deputy Reeve Poetker to the G5 Peace Regional Water Study Committee for the 2021-2022 term.

CARRIED

Grande Spirit Foundation (GSF)

Council is being requested to appoint a member and an alternate of Council to sit as a board member of the Grande Spirit Foundation (GSF).

RC21-421 Moved by Councillor Duvall that Council reappoint Councillor Joudrey, and appoint alternate Councillor Portelance to sit on the Grande Spirit Foundation Board of Directors for the 2021-2022 term.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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Municipal Library Board

Council is being requested to appoint one or two members (but not an alternate), of Council to sit on the Municipal Library Board.

RC21-422 Moved by Councillor Portelance that Council reappoint Councillor Joudrey to sit as a member on the Municipal Library Board for the 2021-2022 term.

CARRIED

Northern Transportation
Advocacy Bureau (NTAB)

Council is being requested to appoint a member and an alternate of Council to sit on the Northern Transportation Advocacy Bureau (NTAB).

RC21-423 Moved by Councillor Joudrey that Council reappoint Councillor Wendland and appoint alternate Councillor Portelance to sit on the Northern Transportation Advocacy Bureau for the 2021-2022 term.

CARRIED

Peace Library System

Council is being requested to appoint one member of Council and one alternate member to sit on the Peace Library System.

RC21-424 Moved by Councillor Duvall that Council reappoint Councillor Joudrey and alternate Councillor Poetker to sit on the Peace Library System for the 2021-2022 term.

CARRIED

Peace Region Economic
Development Alliance
(PREDA)

Council is being requested to appoint a member and an alternate of Council to sit on the Peace Region Economic Development Alliance.

RC21-425 Moved by Deputy Reeve Poetker that Council reappoint Councillor Wendland and appoint alternate Councillor Portelance to sit on the Peace Region Economic Development Alliance Board of Directors for the 2021-2022 term.

CARRIED

INITIALS:

Reeve:

CAO:



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Peace Valley Conservation,
Recreation & Tourism Society
(PVCRTS)

Council is being requested to appoint a member and an alternate to the Peace Valley Conservation, Recreation & Tourism Society (PVCRTS) Board of Directors.

RC21-426 Moved by Councillor Wendland that Council reappoint Councillor Duvall and alternate Councillor Poetker to sit on the Peace Valley Conservation Recreation and Tourism Society Board of Directors for the 2021-2022 term.

CARRIED

Recreation Board

Council is being requested to appointment a member of Council for observation purposes (non-voting) to sit on the Birch Hills County Recreation Board.

RC21-427 Moved by Councillor Duvall that Council appoint Councillor Portelance as the observer, and Deputy Reeve Poetker as the alternate observer, to the Birch Hills County Recreation Board for the 2021-2022 term.

CARRIED

Road Network Committee

Council is being requested to appoint a member and an alternate member of Council to sit on the Road Network Committee.

RC21-428 Moved by Councillor Wendland that Council reappoint Deputy Reeve Poetker as Chair and Councillor Duvall as Vice-Chair.

CARRIED

Veterinary Services
Incorporated (V.S.I.) program

Council is being requested to appoint a member and an alternate of Council to sit on the Veterinary Services Incorporated (V.S.I.) program.

RC21-429 Moved by Deputy Reeve Poetker that Council reappoint Reeve Manzulenکو with alternate Councillor Wendland to sit as Directors on the Veterinary Services Incorporated (1980) Ltd. program for the 2021-2022 term.

CARRIED

INITIALS: **Reeve:** _____

CAO: _____



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Water North Coalition

Council is being requested to appoint a member and an alternate member of Council to sit on the Water North Coalition.

RC21-430 Moved by Councillor Duvall that Council appoint Councillor Portelance as the member and Deputy Reeve Poetker as the alternate member of Council to sit on the Water North Coalition as a voting member and Director of Public Works Dion Hynes to be a non-voting member of the WNC for the 2021-2022 term.

CARRIED

Alberta Bilingual
Municipalities Association

Council is being advised that a Council appointment is required as a result of Sept. 14, 2021 resolution to join the Alberta Bilingual Municipalities Association. At that time, Council deferred the appointment until the Organizational meeting.

RC21-431 Moved by Deputy Reeve Poetker that Council appoint Councillor Portelance to serve as the Council representative to the Alberta Bilingual Municipalities Association.

CARRIED

Signing Authority

Council is being asked to review the signing authority appointments.

RC21-432 Moved by Deputy Reeve Poetker that Council reappoints signing authority to Reeve Manzulenko, Councillor Reum, Councillor Wendland, CAO and the Director of Corporate Services Shelley Braun.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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**MEMBERS AT LARGE -
COMMITTEES & BOARDS
APPOINTMENTS**

Agricultural Appeal Board

Council is being requested to appoint members to the Birch Hills County Agricultural Appeal Board.

Councillor Duvall declares Pecuniary interest at 10:07a.m. as per section 170 of the MGA, due to Andrea Farrell being his sister-in-law and abstains from voting.

RC21-433 Moved by Councillor Wendland that Council appoints Dale Emerson, Gary Sanocki and Andrea Farrell as members to sit on the Agriculture Appeal Board for the 2021-2022 term.

CARRIED

Central Peace Regional Assessment Review Board

Council is being requested to review the members appointed to the Central Peace Regional Assessment Review Board.

RC21-434 Moved by Councillor Portelance that Council receives the presentation related to the Central Peace Regional Assessment Review Board for information and appoint Guy Beaudoin as a member at large and Neil Verg and Bailey Smith as Assessment Clerks.

CARRIED

Central Peace Regional Intermunicipal Subdivision and Development Appeal Board (ISDAB)

Council is being requested to review appointments of members to the Central Peace Regional Intermunicipal Subdivision and Development Appeal Board (ISDAB).

RC21-435 Moved by Councillor Duvall that Council receives the Central Peace Regional Intermunicipal Subdivision and Development Appeal Board (ISDAB) appointments for information and appoint Cindy Trudel and Herb Pfau to the ISDAB board and Neil Verg and Bailey Smith as ISDAB Clerks for Birch Hills County for the 2021-2022 term.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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Fire Department

Council is being requested to review the list of chiefs and deputy chiefs for the three (3) detachments of the Birch Hills County Fire Department.

RC21-436 Moved by Councillor Duvall that Council accepts the information on Fire Chiefs and Deputy Fire Chiefs as information.

CARRIED

Municipal Library Board

Administration is requesting that Council review the appointed Member(s) at Large to the Birch Hills County Municipal Library Board.

Councillor Wendland declares Pecuniary interest at 10:16 a.m. as per section 170 of the MGA, due to Kara Walker being her daughter and abstains from voting.

RC21-437 Moved by Councillor Joudrey that Council appoints Marina Gagne and Margaret Mesher as a representative to sit on the Birch Hills County Municipal Library Board for a three (3) year term ending in 2024.

CARRIED

Municipal Planning Commission

Council is being requested to review appointments of Birch Hills County Municipal Planning Commission members.

Deputy Reeve Poetker declares Pecuniary interest at 10:18 a.m. as per section 170 of the MGA, due to Pam Poetker being his spouse and abstains from voting.

RC21-438 Moved by Councillor Wendland that Council reappoint Maurice Lemay, Joy McKay and Pam Poetker to sit on the Municipal Planning Commission for the 2020-2021 term.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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Recreation Board

Council is being requested to reaffirm appointments of members to sit on the Birch Hills County Recreation Board.

Councillor Wendland declares Pecuniary interest at 10:20 a.m. as per section 170 of the MGA, due to Kara Walker being her daughter and abstains from voting.

RC21-439 Moved by Deputy Reeve Poetker that Council reappoints member Darcy Parlee to the Recreation Board for a three-year term ending in 2024.

CARRIED

ADJOURNMENT

Seeing as there is no further business, Reeve Manzulenko adjourned the meeting at 10:22 a.m.

Original to be Signed

Gerald Manzulenko
Reeve

Original to be Signed

Larry Davidson
CAO

INITIALS: Reeve: _____

CAO: _____