



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
OCTOBER 27, 2016**

Present:	Reeve Deputy Reeve Councillor Councillor Councillor Councillor Councillor	Marvin Doran Gerald Manzulenko Jack Macauley Paul Reum Cheryl Bogdanek Kathrin Langlois Terry Carbone
	Chief Administrative Officer Legislative Administrator	Hermann Minderlein Rochelle Kolosky
	Delegate	Elsie Gritchen

CALL TO ORDER: **Reeve Doran** called the meeting to order at 9:00 a.m.

AGENDA **RC16-400 Moved by Councillor Carbone** that Council adopt the agenda as presented. **CARRIED**

MINUTES

**Organizational Meeting
October 13th, 2016** **RC16-401 Moved by Councillor Bogdanek** that Council approve the minutes of the October 13th, 2016 Organizational Meeting as presented. **CARRIED**

**Regular Council Meeting
October 13th, 2016** **RC16-402 Moved by Deputy Reeve Manzulenko** that Council approve the minutes of the October 13th, 2016 Regular Council Meeting as presented. **CARRIED**

Glenda Farnden entered the meeting at 9:20 a.m.

DELEGATIONS
Elsie Gritchen

Mrs. Gritchen has concerns of seniors potential inability to financially afford any other charges from the County.

Elsie Gritchen left the meeting at 9:23 a.m.

RC16-403 Moved by Councillor Bogdanek that Council add Glenda Farnden of STARS to the Agenda as a delegation.

INITIALS: Reeve: _____

CAO: _____



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CARRIED

Glenda Farnden - STARS Glenda presented her annual update from STARS to Council and has requested a renewal of the same annual contribution from the County.

Glenda Farnden left the meeting at 10:00 a.m.

RC16-404 Moved by Deputy Reeve Manzulenko that Council accept both delegations for Information.

CARRIED

COUNCILLOR REPORTS

Reeve Doran Reeve Doran attended NAEL October 14th in Grande Prairie.

Deputy Reeve Manzulenko No report.

Councillor Macauley No report.

Councillor Reum No report.

Councillor Bogdanek Councillor Bogdanek attended a GSF Building Committee meeting on October 26th.

Councillor Langlois No report.

Councillor Carbone Councillor Carbone reported on the Medical Center meeting he attended October 17th as well as an Eaglesham Seed Cleaning meeting on October 26th.

RC16-405 Moved by Councillor Langlois that Council accept Councillor Reports for Information.

CARRIED

CHIEF ADMINISTRATIVE OFFICER'S REPORT

CAO Minderlein provided a written report with verbal updates for Council as and where required.

CAO Report **RC16-406 Moved by Councillor Langlois** that Council receive the CAO's written report with verbal updates for information.

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CAO: _____



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CARRIED

CAO Action Log

RC16-407 Moved by Councillor Bogdanek that Council receive the CAO Action Log for information.

CARRIED

BYLAWS

There was no Bylaws.

Dion Hynes and Michael Coy entered the meeting at 10:31 a.m.

UNFINISHED BUSINESS

2016 Tangent Street Review

At the October 13th, 2016 Regular Council Meeting, Council requested a report on the Tangent Street maintenance. Council is being presented with this report.

RC16-408 Moved by Councillor Carbone that Council accept 2016 Tangent Street Review for information.

CARRIED

Grading Update

At the October 13th, 2016 Regular Council Meeting, Council requested an update on grading and road maintenance. Council is being presented this report.

RC16-409 Moved by Deputy Reeve Manzulenko that Council accept the grading update for information.

CARRIED

Dion Hynes and Michael Coy left the meeting at 10:51 a.m.

Recess called at 10:51 a.m.

Meeting reconvened at 10:59 a.m.

NEW BUSINESS

**Offer to Purchase Lots 5, 6, 7
And 9 Block 1 Plan 2967ET**

Council is being presented with a request received by Birch Hills County from Rodney and Janice Peters of Ladysmith, BC to purchase Lots 5, 6, 7 and 9 Block 1 Plan 2967ET in Belloy for its assessed value.

RC16-410 Moved by Deputy Reeve Manzulenko that Council accept the Offer to Purchase submitted by Rodney and Janice Peters of Ladysmith, BC for Lots 5, 6, 7 and 9 Block 1 Plan

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CAO: _____



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2967ET for the current total assessed value of those properties, that being \$1,800.00.

CARRIED

Transfer of Titles to Municipality

Council is being advised that Administration is requesting the titles of the properties of 2016 Public Auction that was held on October 3rd, 2016 be transferred into the name of Birch Hills County.

RC16-411 Moved by Councillor Carbone that Council instruct Administration acquire for Birch Hills County, the four titles offered at the 2016 Public Auction:
Roll 315264 Plan 3732KS; Block 4; Lot 1;
Roll 315265 Plan 3732KS; Block 4; Lot 2;
Roll 315387 Plan 3848NY; Block 5; the south half of Lot 8; and
Roll 315337 Plan 5142HW; Block 2; Lot 16.

CARRIED

Development Permit 12 16 19

Council is being requested to pass a resolution related to Development Permit 12-16-19 approved by the County's Development Officer for IWantWireless for the placement of a communication tower at the NW 35-78-24 W5.

RC16-412 Moved by Deputy Reeve Manzulenko that Council pass the following resolution:

WHEREAS IWantWireless proposes to erect a wireless telecommunication tower on certain lands more particularly described as, NW 35-78-24 W5,

AND WHEREAS proponents of telecommunication towers are regulated by Industry Canada on behalf of the Government of Canada and as part of their approval, Industry Canada requires proponents to consult with land use authorities as provided for in CPC -2-0-03;

AND WHEREAS IWantWireless has consulted with Birch Hills County and the Birch Hills County Development Authority have no objections to the proposed telecommunication tower;

AND WHEREAS IWantWireless has consulted with the public by notifying all property owners and occupants within three (3)

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times the tower height and has provided thirty (30) days for written public comment;

AND WHEREAS there is no significant land use issues identified by the consultant.

NOW THEREFORE BE IT RESOLVED THAT:

1. The Development Officer be instructed to advise IWantWireless that:
 - a. IWantWireless has satisfactorily completed its consultation with Birch Hills County;
 - b. Birch Hills County is satisfied with IWantWireless' public consultation process and does not require further consultation with the public; and
 - c. Birch Hills County concurs with IWantWireless' proposal to construct a wireless telecommunication facility comprising of a 100 foot telecommunication tower.

CARRIED

**Development Permit
13 16 19**

Council is being requested to pass a resolution related to Development Permit 13-16-19 approved by the County's Development Officer for IWantWireless for the placement of a communication tower at the NW 18-76-3 W6.

RC16-413 Moved by Councillor Carbone that Council pass the following resolution:

WHEREAS IWantWireless proposes to erect a wireless telecommunication tower on certain lands more particularly described as, NW 18-76-3 W6,

AND WHEREAS proponents of telecommunication towers are regulated by Industry Canada on behalf of the Government of Canada and as part of their approval, Industry Canada requires proponents to consult with land use authorities as provided for in CPC -2-0-03;

AND WHEREAS IWantWireless has consulted with Birch Hills County and the Birch Hills County Development Authority have no objections to the proposed telecommunication tower;

AND WHEREAS IWantWireless has consulted with the public by notifying all property owners and occupants within three (3)

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CAO: _____



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times the tower height and has provided thirty (30) days for written public comment;

AND WHEREAS there is no significant land use issues identified by the consultant.

NOW THEREFORE BE IT RESOLVED THAT:

1. The Development Officer be instructed to advise IWantWireless that:
 - a. IWantWireless has satisfactorily completed its consultation with Birch Hills County;
 - b. Birch Hills County is satisfied with IWantWireless' public consultation process and does not require further consultation with the public; and
 Birch Hills County concurs with IWantWireless' proposal to construct a wireless telecommunication facility comprising of a 100 foot telecommunication tower.

CARRIED

Request for Bus Route Addition

Council is being presented with a request received by Birch Hills County that residents who bring their children to the Christian School in Heart Valley be added to the school bus route.

RC16-414 Moved by Deputy Reeve Manzulenko that Council deny the request for additions to the school bus route and direct Administration to inform the resident who had submitted the request of their decision

CARRIED

Range Road 252 Reconstruction

Council is being presented with information related to a request received by Birch Hills from Canadian Natural Resources Limited (CNRL) to partner with them on repairing a portion of their Right of Entry (ROE) at the end of RR252.

RC16-415 Moved by Councillor Carbone that Council instruct Administration to inform Canadian Natural Resources Limited (CNRL) that their proposal for cost sharing of the repair to a section of roadway at the end of RR252 has been denied due to budget constraints and the fact that the repair is part of a Right of Entry (ROE) registered to CNRL, and to suggest to CNRL

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that they consider contacting other parties having an interest in maintaining the ROE.

CARRIED

Shelley Braun entered the meeting at 11:30 a.m.

2017 Interim Operating Budget Draft 2

Council is being provided with Draft 2 of the 2017 Interim Operating & Maintenance Budget. This presentation is for information at this time, though Administration would appreciate any questions or observations that are major in nature or where it is deemed that additional information is required to explain variances from previous year numbers.

RC16-416 Moved by Councillor Carbone that Council:

1. Receive the presentation regarding the 2017 Interim Operating and Maintenance Budget Draft 2 for information;
2. Direct Administration to take note of any observations raised by Council during the presentation; and
3. Direct Administration to continue revising the 2017 Interim Operating and Maintenance Budget based on Council's observations and provide Council an update at the October 31st, 2016 budget workshop.

CARRIED

2017 Interim Capital Budget Draft 1

Council is being provided with the Draft 1 of the 2017 Interim Capital Budget. This presentation is for information at this time, though Administration would appreciate any questions or observations that are major in nature or where it is deemed that additional information is required to explain variances from previous year numbers.

RC16-417 Moved by Councillor Bogdanek that Council

1. Receive the presentation regarding the 2017 Interim Capital Budget Draft 1 for information;
2. Direct Administration to take note of any observations raised by Council during the presentation; and
3. Direct Administration to continue revising the 2017 Interim Capital Budget based on Council's observations and updated information as it becomes available and provide Council an update at the October 31st, 2016 budget workshop.

CARRIED

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CAO: _____



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Shelley Braun left the meeting at 11:45 a.m.

Cemetery Improvement Policy

At the October 13th, 2016 ASB meeting, Amanda Ouellet, Director of Agriculture brought forward a Cemetery Improvement Policy, which the ASB approved for submission to Council.

RC16-418 Moved by Councillor Bogdanek that Council accept the Cemetery Improvement Policy 63/01/16 as presented and that the policy become effective immediately upon being signed.

CARRIED

Eaglesham School Remembrance Day Request

Council is being presented with a request received by Birch Hills County from Mike McKay at the Eaglesham School for support from the County for the school's Remembrance Day activities.

RC16-419 Moved by Deputy Reeve Manzulenko that Council authorize support to Eaglesham School for their Remembrance Day activities by arranging for a portable toilet to be placed in the field south of the Donaldson residence (if required), providing Eaglesham Hall and cleaning services free of charge, and a load of topsoil to be delivered following November 11th, 2016 to the Donaldson residence (or other location as appropriate) to smooth out the depressions left by earth settling over the filled-in trenches, and to do so from existing funding; and authorize the attendance of CAO Minderlein to attend the Remembrance Day ceremony in Eaglesham to represent Birch Hills County and place a wreath on behalf of the County.

CARRIED

Recess called for lunch at 12:03 p.m.
Meeting reconvened at 12:36 p.m.

FOR INFORMATION

Council was provided with the following documents:

- a) 2014 Council Goals and Objectives;
- b) 2014 - 2018 Strategic Plan;
- c) 2016 Budget Variance Summary; and
- d) Bank Reconciliation, Manual Payment, Vendor Cheque Register Report.

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RC16-420 Moved by Deputy Reeve Manzulenko that Council accept the documents provided for information.

CARRIED

CORRESPONDENCE

Council was provided with the following documents:

- (a) Letter of Gratitude from CPECC dated October 19th, 2016; and
- (b) Letter of support for SHC dated October 20th, 2016.

RC16-421 Moved by Councillor Bogdanek that Council accept the correspondence provided for information.

CARRIED

IN-CAMERA

RC16-422 Moved by Councillor Bogdanek that Council move in-camera at 12:45 p.m.

CARRIED

RC16- 423 Moved by Councillor Bogdanek that Council reconvene the regular meeting at 1:28 p.m.

CARRIED

ADJOURNMENT

Being that there was no further business, Reeve Doran adjourned the meeting at 1:29 p.m.

Original Signed

**REEVE
MARVIN DORAN**

Original Signed

**CAO
HERMANN MINDERLEIN**

INITIALS: Reeve: _____

CAO: _____