| | | |
|---|---|---|
| **Present:** | **Councillor** | Albert Poetker |
| | **Councillor** | Deanne Wendland |
| | **Councillor** | Paul Reum |
| | **Councillor** | Denise Joudrey |
| | **CAO** | Rick Bastow |
| | **Legislative Officer** | Shawna Schwerdt |
| **Absent:** | **Reeve** | Gerald Manzulenko |
| | **Deputy Reeve** | Terry Carbone |
| | **Councillor** | Mel Duvall |

RC20-329 rescinded on September 24, 2020 by RC20-373.

**CALL TO ORDER**

**Councillor Poetker** called the meeting to order at 9:00 a.m.

Councillor Joudrey nominated Councillor Reum to chair the September 10, 2020 Regular Council meeting.

Councillor Poetker second the nomination.

Councillor Reum assumed chair for the September 10, 2020 Regular Council meeting in the absence of Reeve Manzulenko and Deputy Reeve Carbone.

**ADOPTION OF AGENDA**

**RC20-322 Moved by Councillor Wendland** that Council adopt the agenda of the September 10, 2020 Regular Council meeting with the addition of item 9.d.iii Gravel Haul Concerns.

**CARRIED**

**ADOPTION OF MINUTES**

Regular Council Meeting
August 13, 2020

**RC20-323 Moved by Councillor Poetker** that Council approve the minutes of the August 13, 2020 Regular Council meeting as presented.

**CARRIED**

**DELEGATION**

None.

**COUNCILLOR REPORTS**

**Reeve Manzulenko** — None. Absent.

**Deputy Reeve Carbone** — None. Absent.

**Councillor Poetker** — Councillor Poetker provided a verbal update to Council

on the RMA District 4 Zone meeting BHC co-hosted with MD of Spirit River in Rycroft on August 14, 2020 and the Central Peace Regional Water Governance Study he attended in Rycroft on September 9, 2020.

**Councillor Wendland** Councillor Wendland provided a verbal update to Council on the RMA District 4 Zone meeting BHC co-hosted with MD of Spirit River in Rycroft on August 14, 2020 via virtually.

**Councillor Reum** No Report.

**Councillor Duvall** No Report. Absent.

**Councillor Joudrey** Councillor Joudrey provided a verbal update to the written report she provided Council on the RMA District 4 Zone meeting BHC co-hosted with MD of Spirit River in Rycroft on August 14, 2020, the Central Peace Attraction and Retention Committee in Spirit River on August 19, 2020, the Grande Spirit Foundation meeting in Grande Prairie on August 28, 2020, the Central Peace Attraction and Retention Committee in Spirit River on August 19, 2020.

**RC20-324 Moved by Councillor Poetker** that Council accept the Councillors' Reports for information.

**CARRIED**

Meeting was recessed at 10:00 a.m.

Meeting was resumed at 10:07 a.m. with no public present.

Dion Hynes Director of Public Works entered meeting at 10:07 a.m.

**RC20-325 Moved by Councillor Wendland** that Council proceed to Agenda item 9.d.

**CARRIED**

**NEW BUSINESS**

Dreamers Lake Study re RC19-195

RC20-329 rescinded on September 24, 2020 by RC20-373.

Administration provided Council with information regarding the proposal to conduct an engineering study at Dreamers Lake.

**RC20-326 Moved by Councillor Poetker** that Council direct Administration to issue the Request for Proposals (RFP) for an engineering study for Dreamers Lake disposition with the RFP recommendations to be presented to Council at a future Regular Council meeting.

**CARRIED**

Wanham Lagoon Operation

Administration provided Council with information regarding the Wanham Lagoon operation.

**RC20-327 Moved by Councillor Joudrey** that Council direct Administration to notify the current agreement holders that the Wanham Lagoon will no longer be available effective immediately.

**DEFEATED**

**RC20-328 Moved by Councillor Poetker** that Council direct Administration to continue with the temporary closure of the Wanham Lagoon. Council is to revisit after six (6) months. Council direct Administration to advertise regarding the possible closure of the Lagoon inviting public to email or mail a letter if they do or do not support the closure and direct Administration to bring the public input information to a future Regular Council meeting.

**CARRIED**

Gravel Haul Concerns

Administration requested direction from Council regarding the condition of Township 792 east to RR 240, then south to Township 790, then east to Lester Gravel Pit. These roads have been left in a state of disrepair as a consequence of the Province's contracted gravel haul activities.

**RC20-373 Moved by Councillor Poetker** that Council rescind resolution:
*"RC20-329 Moved by Councillor Poetker that Council approve a budget of up $65,000.00, direct Administration to proceed with taking necessary steps to address concerns on Township 792 east to RR 240, then south to Township 790, then east to Lester Gravel Pit, that have occurred as a result*

RC20-329 rescinded on September 24, 2020 by RC20-373.

*of gravel haul activities with funds to initially come from Capital Reserves with invoice issued to Ministry of Transportation to recoup unbudgeted expenses and direct Administration to send a letter to the Minister of Transportation."*;
and direct Administration to send a letter to the Minister of Transportation acknowledging the addressment of concerns on Township 792 east to RR 240, then south to Township 790, then east to Lester Gravel Pit, and highlight current concerns on Highway 733 and Highway 740 as discussed at the September 24, 2020 Regular Council meeting where delegation Ryan Konowalyk with Alberta Transportation attended.

~~**RC20-329 Moved by Councillor Poetker** that Council approve a budget of up $65,000.00, direct Administration to proceed with taking necessary steps to address concerns on Township 792 east to RR 240, then south to Township 790, then east to Lester Gravel Pit, that have occurred as a result of gravel haul activities with funds to initially come from Capital Reserves with invoice issued to Ministry of Transportation to recoup unbudgeted expenses and direct Administration to send a letter to the Minister of Transportation.~~

**CARRIED**

Dion Hynes Director of Public Works exited meeting at 11:19 a.m.

**CHIEF ADMINISTRATIVE OFFICER'S REPORTS**

CAO Bastow provided a verbal update to the written report he provided to Council on events since August 13, 2020.

**RC20-330 Moved by Councillor Wendland** that Council receive the CAO's Rick Bastow written reports and verbal updates for information.

**CARRIED**

Meeting was recessed at 11:55 a.m.

Meeting was resumed at 12:20 p.m. with no public

RC20-329 rescinded on September 24, 2020 by RC20-373.

present.

CAO Action Log

Council reviewed the CAO Action Log updated to September 3, 2020.

**RC20-331 Moved by Councillor Wendland** that Council receive the CAO Action Log for information.

**CARRIED**

**RC20-332 Moved by Councillor Poetker** that Council proceed to Agenda item 9.a.iii.

**CARRIED**

**NEW BUSINESS CONTINUED**

Council to Council Meeting

County of Grande Prairie requested a Council to Council Meeting to discuss matters of mutual interest, identify shared concerns and establish opportunities to collaborate.

**RC20-333 Moved by Councillor Joudrey** that Council direct Administration to make changes to the meeting calendar and propose October 29, 2020 or November 25, 2020 as a special meeting date in which to meet with the County of Grande Prairie.

**CARRIED**

Municipal Stimulus Program

Through the Municipal Stimulus Program (MSP), the Government of Alberta will be providing additional capital infrastructure funding to municipalities with the primary objective to sustain and create local jobs; enhance provincial competitiveness and productivity; position communities to participate in future economic growth; and reduce municipal red-tape to promote job-creating private sector investment.

**RC20-334 Moved by Councillor Poetker** that Council direct Administration to allocate the County's Municipal Sustainability Program allocation of $184,604 on a split program (spot gravel/fully gravel) and direct an additional $17,971 in municipal derived funds to be set aside in 2021 to support the project.

**CARRIED**

Municipal Viability Review

Administration provided Council with an overview of the Municipal Viability Review.

RC20-329 rescinded on September 24, 2020 by RC20-373.

**RC20-335 Moved by Councillor Poetker** that Council direct Administration to continue monitoring Assessment Model Review developments and provide Council with an updated situation report as part of the September 24, 2020 Regular scheduled Council Meeting.

**CARRIED**

Smoky River Water Level Monitoring

Administration requested direction from Council regarding water level monitoring of the Smoky River.

**RC20-236 Moved by Councillor Wendland** that Council direct Administration to send correspondence to the Ministry of Environment and Parks requesting necessary efforts be undertaken to ensure water monitoring equipment is maintained and available to support emergency response.

**CARRIED**

Councillors Absence

Council was provided with information related to the absences from this meeting, and are requested to authorize the absence of Reeve Gerald Manzulenko, Deputy Reeve Terry Carbone and Councillor Mel Duvall for personal related business.

**RC20-237 Moved by Councillor Poetker** that Council approve the absence of Reeve Gerald Manzulenko, Deputy Reeve Terry Carbone and Councillor Mel Duvall from the September 10, 2020 Regular Council meeting due to personal related business.

**CARRIED**

Lucy Stevenson Tax and Development Clerk entered meeting at 1:15 p.m.

**BYLAWS**

Bylaw 2020-06, County Assessor Bylaw to Appoint Assessor as Designated Officer

Administration presented Council with Bylaw 2020-06, a bylaw to appoint Rod Guttinger as the County Assessor for Birch Hills County. Staff requested that Council provide first, second and third reading to this Bylaw.

RC20-329 rescinded on September 24, 2020 by RC20-373.

RC20-329 rescinded on September 24, 2020 by RC20-373.

**RC20-338 Moved by Councillor Joudrey** that Council provide first reading to Birch Hills County Bylaw 2020-06 Appoint Assessor as Designated Officer.

**CARRIED**

**RC20-339 Moved by Councillor Wendland** that Council provide second reading Birch Hills County Bylaw 2020-06 Appoint Assessor as Designated Officer.

**CARRIED**

**RC20-340 Moved by Councillor Poetker** that Council provide unanimous approval to a resolution to present Birch Hills County Bylaw 2020-06 Appoint Assessor as Designated Officer at this meeting.

**UNANIMOUSLY CARRIED**

**RC20-341 Moved by Councillor Joudrey** that Council provide third reading to Birch Hills County Bylaw 2020-06 Appoint Assessor as Designated Officer.

**CARRIED**

**RC20-342 Moved by Councillor Wendland** that Council direct Administration to advertise Bylaw 2020-06 as Designated Officer as per the Procedural Bylaw 2019-15.

**CARRIED**

Bylaw 2020-07, LUB Amendment re Redistrict Lots 1 & 2 Plan 525HW from Hamlet General District To Recreational District

Administration presented Council with Bylaw 2020-07, a bylaw to amend Land Use Bylaw 2019-06. Staff requested that Council provide first reading to this Bylaw, and establish a date for a Public Hearing which is required before the Bylaw can be considered for subsequent readings.

**RC20-343 Moved by Councillor Joudrey** that Council Provide 1st reading to the Land Use Bylaw Amendment Bylaw 2020-07 and direct Administration to advertise that this applies to the three following hamlets Tangent, Eaglesham and Wanham.

**CARRIED**

**RC20-344 Moved by Councillor Wendland** that

Council set October 8, 2020 as the date for the public hearing on Land Use Bylaw Amendment Bylaw 2020-07.

**CARRIED**

**RC20-345 Moved by Councillor Poetker** that Council direct Administration to bring back Land Use Bylaw Amendment Bylaw 2020-07 for 2nd and 3rd reading at the October 8, 2020 meeting.

**CARRIED**

2020-08 LUB Amendment re Redistrict Lot 1 Block 1 Plan 1025856 from Agriculture District to Recreational District

Administration presented Council with Bylaw 2020-08, a bylaw to amend Land Use Bylaw 2019-06. Staff requested that Council provide first reading to this Bylaw, and establish a date for a Public Hearing which is required before the Bylaw can be considered for subsequent readings.

**RC20-346 Moved by Councillor Wendland** that Council provide 1st reading to the Land Use Bylaw Amendment Bylaw 2020-08.

**CARRIED**

**RC20-347 Moved by Councillor Joudrey** that Council set October 8, 2020 as the date for the public hearing on Land Use Bylaw Amendment Bylaw 2020-08.

**CARRIED**

**RC20-348 Moved by Councillor Poetker** that Council Direct Administration to bring back Land Use Bylaw Amendment Bylaw 2020-08 for 2nd and 3rd reading at the October 8, 2020 meeting.

**CARRIED**

Shelley Braun Director of Corporate Services entered meeting at 1:37 p.m.

**UNFINISHED BUSINESS**

Online Credit Card Payment re RC20-223

Council was presented with the Payment Services Interactive Gateway Inc. (PSiGate) OptionPay credit card payment agreement.

**RC20-349 Moved by Councillor Poetker** that Council rescind resolution RC20-223 moved by Councillor

RC20-223 rescinded on September 24, 2020 by RC20-373.

Wendland that Council authorize the approval of Power Source PaySimply for on-line credit card payments to accept property tax.

**CARRIED**

**RC20-350 Moved by Councillor Wendland** that Council authorize the approval of Payment Services Interactive Gateway Inc. (PSiGate) OptionPay for on-line credit card payments to accept property tax, utility bills, and receivable invoices and continue to accept over the counter credit card payments for utility bills and receivable invoices.

**CARRIED**

Proof of Claim re RC20-312

Council was provided an update on the Proof of Claim regarding Cequence Energy Ltd.

**RC20-351 Moved by Councillor Poetker** that Council accept the September 10, 2020 Proof of Claim update for information.

**CARRIED**

**RC20-352 Moved by Councillor** that Council table the decision on the Draft 2021 Economic Development Plan until the Government of Alberta until later in the meeting.

**CARRIED**

**NEW BUSINESS CONTINUED**

Upcoming Council Meetings

Council was requested to review the upcoming Calendar as it relates to Council Meetings, Statutory Holidays, and provide Administration with direction as to what, if any action should be taken to reschedule meetings.

**RC20-353 Moved by Councillor Joudrey** that Council reschedule the October 22, 2020 Organizational and Regular Council Meeting to Tuesday October 20, 2020, and direct Administration to provide notice of this change in accordance with the requirements of Bylaw 2019-15, the Procedures Bylaw.

**CARRIED**

**RC20-354 Moved by Councillor Joudrey** that Council authorize seven Council members and CAO Bastow to attend the November 2 to 5, 2020 RMA Fall

RC20-329 rescinded on September 24, 2020 by RC20-373.

Conference via online or if option permits attend in person and honorarium payable to each member attending; and authorize travel using their own vehicle and receive reimbursement for mileage.

**CARRIED**

2021 Budget Review

Council was requested to review the upcoming Calendar as it relates to Council Meetings, Statutory Holidays, and provide Administration with direction as to what, if any action should be taken to schedule a 2021 Operating and Capital Budget review.

**RC20-355 Moved by Councillor Poetker** that Council schedule the 2021 Operating and Capital Budget review on October 8, 2020.

**CARRIED**

Shelley Braun Director of Corporate Services exited meeting at 2:05 p.m.

Gas Fee Schedule for Grain Dryers

Administration presented Council with a request from Superior Safety Codes Inc. to add a component to the gas fee schedule for grain dryers of $350 plus Safety Council Levy.

**RC20-356 Moved by Councillor Poetker** that Council update Schedule B of the Safety Codes Service Agreement to add a component to the gas fee schedule for grain dryers of $350 plus Safety Council Levy.

**CARRIED**

Reserve Bid for 2020 Tax Sale

Council was requested as required by Section 419 (a) of the Municipal Government Act, to establish reserve selling prices for properties that may be up for sale by auction on the October 5, 2020 Public Auction.

On September 24, 2020 Council passed resolution RC20-376 Moved by Councillor Poetker that Council reschedule the 2020 Tax Sale to November 16, 2020.

**RC20-357 Moved by Councillor Poetker** that Council establish the reserve bids for properties that may be up for sale by auction on October 5, 2020 as follows;
1. The reserve bid for roll 315316 is to be set at $4,480;
2. The reserve bid for roll 315617 is to be set at $41,070;
3. The reserve bid for roll 315333 is to be set at $19,270;
4. The reserve bid for roll 315581 is to be set at $38,500;

RC20-329 rescinded on September 24, 2020 by RC20-373.

and
5. The reserve bid for roll 315689 is to be set at $52,890.

**CARRIED**

Request for COCO re Insurance

Administration provided Council with information regarding COCO's request to be added to our insurance policy as an Added Named Insured (ANI). As per RMA Insurance procedure, an ANI cannot obtain coverage without County approval.

**RC20-358 Moved by Councillor Wendland** that Council approve the addition of COCO as an Added Named Insured under the Birch Hills County's insurance umbrella.

**CARRIED**

Request to Purchase re Belloy

Administration provided Council with a request received by Birch Hills County from Janice & Rod Peters to purchase Lots 1, 2 & 3 Block 1 Plan 2967ET and part of the SW 15-78-2 W6 in Belloy for its assessed value.

**RC20-359 Moved by Councillor Wendland** that Council accept the Offer to Purchase submitted by Janice & Rod Peters to purchase Lots 1, 2 & 3 Block 1 Plan 2967ET and part of the SW 15-78-2 W6 in Belloy for its combined assessed property value of $3,740.00.

**CARRIED**

Lucy Stevenson Tax and Development Clerk exited meeting at 2:25 p.m.

Meeting was recessed at 2:25 p.m.

Meeting was resumed at 2:35 p.m. with no public present.

Amanda Ouellet Director of Agriculture entered meeting at 2:38 p.m.

**NEW BUSINESS CONTINUED**

RC20-329 rescinded on September 24, 2020 by RC20-373.

ASB 2020 Peace Regional Conference

Administration provided Council with information regarding the 2020 Peace Region Agriculture Service Board (ASB) Conference and requested confirmation on attendance and travel arrangements.

**RC20-360 Moved by Councillor Wendland** that Council authorize all ASB members to attend the one-day 2020 ASB Peace Region Conference on October 22, 2020 in Little Smoky with 1-day honorarium payable to each member attending and travel arrangements to be in a Birch Hills County vehicle(s) (option to ride with Ag. Fieldman and Assistant Ag. Fieldman and/or in a separate County vehicle).

**CARRIED**

Amanda Ouellet Director of Agriculture exited meeting at 2:51 p.m.

**RC20-361 Moved by Councillor Wendland** that Council remove from table item 8.c the decision on the Draft 2021 Economic Development Plan until the Government of Alberta has confirmed the changes to the assessment model.

**CARRIED**

**UNFINISHED BUSINESS**

Economic Development Plan re RC20-123, RC20-145 and RC20-244

Administration provided Council with a draft 2021 Economic Development Plan for review and feedback.

**RC20-362 Moved by Councillor Poetker** that Council direct Administration to proceed with the Draft 2021 Economic Development Plan until the Government of Alberta has confirmed the changes to the assessment model.

**CARRIED**

**FOR INFORMATION**

Council was provided with a copy of the following documents that had been received by Administration:

1. Letter from Orphan Well Association annual report dated July 20, 2020;

RC20-329 rescinded on September 24, 2020 by RC20-373.

2. Email from Peter Onyshko re Mighty Peace WPAC AGM Peace River Spring 2020 Flood dated August 19, 2020;
3. Email from RMA AB Government re Hunting Industry COVID-19 Regulations dated August 26 2020;
4. Letter from Town of Peace River dated August 27, 2020;
5. Letter from RMA Member Resource - Municipal Financial Comparisons dated August 27, 2020; and
6. Letter from Minister of Health Tyler Shandro re Physicians Correspondence dated September 1 2020.

**RC20-363 Moved by Councillor Joudrey** that Council accept the items presented for information.

**CARRIED**

**CORRESPONDENCE**

Council was provided with copies of the following documents:

a. Letter to GSF re RC20-support of extra 24 units dated August 13 2020;
b. Letter to MGB re RC20-305 CNRL Complaint Industrial Assessment dated August 24, 2020;
c. Letter to PREDA re RC20-299 dated August 26, 2020;
d. Letter to New Minister of Municipal Affairs Tracy Allard dated August 26, 2020;
e. Letter to New Minister of Justice and Solicitor General Kaycee Madu dated August 26, 2020;
f. Email Correspondence re RC20-315 dated August 17, 2020; and
g. Bank Reconciliation that ends July 31, 2020.

**RC20-364 Moved by Councillor Poetker** that Council accept the items presented for correspondence.

**CARRIED**

**CLOSED SESSION**

Assessment Model Review — None.

**ADJOURNMENT**

Being that there was no further business, Chair Reum adjourned the meeting at 3:57 p.m.

**INITIALS: COUNCILLOR:** _____

**CAO:** _____

RC20-329 rescinded on September 24, 2020 by RC20-373.

*Original to be signed*
**PAUL REUM**
**CHAIR**

*Original to be signed*
**RICK BASTOW**
**CAO**

RC20-329 rescinded on September 24, 2020 by RC20-373.

**INITIALS: COUNCILLOR:** _____

**CAO:** _____