



MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
SEPTEMBER 13, 2018

Present:

Reeve Gerald Manzulenko
Deputy Reeve Terry Carbone
Councillor Deanne Wendland
Councillor Paul Reum
Councillor Denise Joudrey

CAO Hermann Minderlein
Legislative Officer Shawna Schwerdt

Absent:

CALL TO ORDER

Reeve Manzulenko called the meeting to order at 9:00 a.m.

Denise van Rootselaar from the Signal entered the meeting at 9:00 a.m.

ADOPTION OF AGENDA

RC18-297 Moved by Councillor Joudrey that Council adopt the agenda of the September 13, 2018 Regular Council Meeting as amended:

11. CORRESPONDENCE

- c. PREDA Plant Protein Alliance (PPA) tour dates
- d. Letter dated September 13, 2018 re CAO Minderlein Notice of lease property

CARRIED

ADOPTION OF MINUTES

Regular Council Meeting
August 9, 2018

RC18-298 Moved by Councillor Wendland that Council approve the minutes of the August 9, 2018 Regular Council Meeting as presented.

CARRIED

Special Council Meeting
August 27, 2018

RC18-299 Moved by Deputy Reeve Carbone that Council approve the minutes of the August 27, 2018 Special Council Meeting as presented.

CARRIED

DELEGATIONS

None.

COUNCILLOR REPORTS

Reeve Manzulenko

Reeve Manzulenko provided a verbal update to Council on the Intermunicipal Collaboration Framework (ICF) & Intermunicipal Development Plans

INITIALS: Reeve: _____

CAO: _____



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(IDP) meeting with Grande Prairie County No. 1 CAO Bill Rogan and Reeve Leanne Beaupre in Grande Prairie on August 15th, 2018 that he attended with Birch Hills County CAO Minderlein.

Deputy Reeve Carbone

No Report.

Councillor Wendland

Councillor Wendland provided a verbal update to the written report she provided to Council regarding the Rural Municipalities of Alberta District 4 meeting she attended with Councillor Joudrey at St. Isidore, Northern Sunrise County on August 10th, 2018 and the Peace Valley Conservation Recreation and Tourism Society she attended with Councillor Reum and CAO Minderlein at Fairview on August 22, 2018 and the Northern Transportation Advocacy Bureau she attended at Grimshaw on September 7, 2018.

Councillor Reum

Councillor Reum had no report but confirmed he attended the Peace Valley Conservation Recreation and Tourism Society with Councillor Wendland and CAO Minderlein at Fairview on August 22, 2018.

Councillor Joudrey

Councillor Joudrey provided a verbal update to the written report she provided Council regarding the Rural Municipalities of Alberta District 4 meeting she attended with Councillor Wendland at St. Isidore, Northern Sunrise County on August 10th, and the Grande Spirit Foundation meeting she attended at Pleasantview Lodge, Spirit River on August 24th, and the BHC Municipal Library Board General Meeting at Dolly's in Eaglesham on September 5th, and the Central Peace Professional Attraction and Retention Committee Meeting she attended at Spirit River, on September 12th, 2018.

Reeve Manzulenko exited meeting at 9:15 a.m.

Deputy Reeve Carbone took over as chair for the Regular Council Meeting.

RC18-300 Moved by Councillor Joudrey that Council accept the Councillor Reports for information.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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**CHIEF ADMINISTRATIVE
OFFICER'S REPORTS**

CAO Report

CAO Minderlein provided Council with a verbal update to his written report that included correspondence and events since the last Regular Council Meeting of August 9, 2018.

Reeve Manzulenko returned to meeting at 9:21 a.m.

RC18-301 Moved by Councillor Reum that Council receive the CAO's written report and verbal update for information.

CARRIED

RC18-302 Moved by Reeve Manzulenko that Council authorize CAO Minderlein to attend Peace Region Economic Development Association (PREDA) meeting with Councillor Wendland in Fox Creek on September 21 and the dinner hosted by the Province in Edmonton on October 17 for delegates to the first Canadian International Hemp Fiber Processing Symposium as the County's representative to the Hemp Advantage Northern Alberta (HANA) Steering Committee.

CARRIED

Reeve Manzulenko resumed chair for the Regular Council Meeting.

CAO Action Log

Council reviewed the CAO Action Log updated to September 10, 2018 provided in the Agenda Package.

RC18-303 Moved by Councillor Wendland that Council receive the CAO Action Log for information.

CARRIED

BYLAWS

None.

UNFINISHED BUSINESS

Payment of Honourarium

Council was provided with information regarding a conflict with RC18-294 regarding the Payment of Honourarium and the Governance Operational Policy.

RC18-304 Moved by Deputy Reeve Carbone that Council rescind Resolution RC18-294.

CARRIED

RC18-305 Moved by Deputy Reeve Carbone that

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CAO: _____



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Council amend Section 4.7.2 of the Birch Hills County Governance Operational Policy by replacing:

“Public Member Appointments shall be paid \$100.00 per day (regardless of length) excluding appointed members of the Birch Hills County Library Board.”

with

“Public Member Appointments shall be paid \$175.00 per day (regardless of length) excluding appointed members of the Birch Hills County Library Board.” And that this amendment be effective August 27, 2018.”

CARRIED

Appointment to Municipal Planning Commission

Council was presented with a letter from Ms. Pam Poetker expressing her interest in being appointed to the Municipal Planning Commission.

RC18-306 Moved by Councillor Joudrey that Council appoint Ms. Pam Poetker to sit on the Municipal Planning Commission for Birch Hills County.

CARRIED

NEW BUSINESS
PVCRTS ACP Grant Application

Council was presented with a request to be a participating partner in a project submitted for an Alberta Community Partnership (ACP) Grant by the Peace Valley Conservation Recreation and Tourism Society (PVCRTS).

RC18-307 Moved by Councillor Reum that Council for Birch Hills County Provides Support for the Alberta Community Partnerships grant application to fund a feasibility study to review access to the Peace River in partnership with the Municipal District of Spirit River No. 133, Municipal District of Peace No. 135, Saddle Hills County, Municipal District of Fairview No. 136 and Birch Hills County, with Municipal District of Fairview No. 136 being the managing partner.

CARRIED

Recreation Board Resignation(s)

Council was presented with two resignations from members of the Birch Hills County Recreation Board.

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CAO: _____



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RC18-308 Moved by Councillor Joudrey that Council direct Administration to advertise for two representatives (one from Ward 5 and one from Ward 6) to serve on the Birch Hills County Recreation Board for a three (3) year term and to bring the results back to the October 2018 Organizational Meeting.

CARRIED

RC18-309 Moved by Councillor Joudrey that Council have the 71-01-18 Recreation Operating Assistance Grant policy be brought back to a future Governance meeting for review.

CARRIED

Meeting was recessed at 9:50 a.m.

Meeting was resumed at 9:58 a.m.

Dion Hynes Director of Public Works entered meeting at 9:58 a.m.

Contract Tender for Landfill Site

Council was presented with information regarding the contract tender for the landfill/transfer site supervisor.

RC18-310 Moved by Councillor Wendland that Council direct administration to advertise the tender for Birch Hills County Landfills/Transfer Site Supervisor Contract with a closing date of no later than October 30th, 2018 at 2:00 p.m., to become effective January 1st, 2019 and that Council approves a 2 (two) year term for the landfills/transfer site supervisor contract.

CARRIED

Denise van Rootselaar from the Signal and Dion Hynes Director of Public Works exited meeting at 10:19 a.m.

Reserve Bids for 2018 Tax Sale

Council was presented with information to establish reserve selling prices for properties that may be up for

INITIALS: Reeve: _____

CAO: _____



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sale by auction on the October 1, 2018 Public Auction.
RC18-311 Moved by Deputy Reeve Carbone that Council establishes the reserve bids for properties that may be up for sale by auction on October 1, 2018 as follows;

1. The reserve bid for roll 182291 is to be set at \$15, 000;
2. The reserve bid for roll 315466 is to be set at \$17, 000;
3. The reserve bid for roll 316241 is to be set at \$40,040; and
4. The reserve bid for roll 061263 is to be set at \$135,000.

CARRIED

Barrels and Buckles
Dance

Council was presented with a request from the Eaglesham Fire Fighter Society for the County to provide the Eaglesham Hall for their use for their Barrels and Buckles fundraiser event to be held on November 18, 2018.

RC18-312 Moved by Deputy Reeve Carbone that Council provide the Eaglesham Fire Fighter Society with approval to store and serve alcohol at the Eaglesham Hall for their Barrels and Buckles Dance fundraiser event for November 17, 2018 provided that they obtain the proper insurances, permits and/or licenses to do so.

CARRIED

RC18-313 Moved by Councillor Joudrey that Council approve of the provision of a Grant of an amount up to \$125.00 to the Eaglesham Fire Fighter Society to be utilized to cover Eaglesham Hall rental for the Barrels and Buckles Dance fundraiser event planned for November 17, 2018 provided that the facilities and equipment are returned in good repair and to standard of cleanliness that will be inspected and approved by the County's representatives.

CARRIED

FOR INFORMATION

Council was provided with a copy of the following information documents from Administration:

1. Municipal Planning Commission (MPC) Minutes from May 16, 2018.
2. Bank Reconciliation for period ending August 31,

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CAO: _____



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2018.

RC18-314 Moved by Councillor Reum that Council accept the information items for information.

CARRIED

Denise van Rootselaar
from the Signal returned to
meeting at 10:24 a.m.

CORRESPONDENCE

Council was provided with a copy of the following correspondence that had been received or sent by the County:

1. Letter dated August 29, 2018 re Alberta Recreation & Parks Association (ARPA) re Invite.
2. Letter dated August 28, 2018 from Alberta Municipal Affairs re MSI Operating Plan.
3. Information email from PREDA re Plant Protein Alliance (PPE) tour dates

RC18-315 Moved by Councillor Joudrey that Council accept the correspondence provided for information.

CARRIED

**CORRESPONDENCE
CONTINUED**

4. Letter dated September 13, 2018 from CAO Minderlein re Notice of lease property

RC18-316 Moved by Councillor Reum that Council direct Administration to advertise for tenancy the property located at 4802 (4806) 52nd Street in Eaglesham, Alberta with availability date to be November 1, 2018 at a lease rate of \$1,000.00 per month plus all utilities and direct Administration to draw up a draft lease and bring it back to next Regular Council Meeting for Council's review and approval and to include, but not limit to, clauses to address the following:

- a) no subletting;
- b) 90 days' written notice to end the tenancy to exit lease; and
- c) a damage deposit equivalent to one month's rent.

CARRIED

Meeting was recessed at
10:54 a.m.

Meeting was resumed at
11:04 a.m.

INITIALS: Reeve: _____

CAO: _____



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Agricultural Fieldman
Amanda Ouellet and
Assistant Agricultural
Fieldman Kathrin Langlois
entered the meeting at
11:04 a.m.

Denise van Rootselaar
from the Signal and
Shawna Schwerdt
Legislation Officer exited
the meeting at 11:04 a.m.

IN-CAMERA

RC18-317 Moved by Councillor Wendland that
Council close the September 13, 2018 Regular
Council Meeting to the public for a potential legal
matter related to a Canola sample submitted for
testing due to a suspicion of Clubroot as per Section
27, FOIP Act at 11:05 a.m.

CARRIED

RC18-318 Moved by Councillor Reum that Council
open the September 13, 2018 Regular Council
Meeting to the public at 12:15 p.m.

CARRIED

Agricultural Fieldman
Amanda Ouellet and
Assistant Agricultural
Fieldman Kathrin Langlois
exited the meeting at
12:15 p.m.

Meeting was recessed for
lunch at 12:16 p.m.

Meeting was resumed at
1:04 p.m.

IN-CAMERA (resumed)

RC18-319 Moved by Councillor Joudrey that
Council close the September 13, 2018 Regular
Council Meeting to the public for a legal matter related
to Draft Central Peace Medical Health Center

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CAO: _____



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Agreements as per Freedom of Information and
Protection of Privacy Act Division 2, Part 1 Exceptions
to Disclosure, FOIP, s.21

CARRIED

RC18-320 Moved by Deputy Reeve Carbone that
Council open the September 13, 2018 Regular Council
Meeting to the public at 1:25 p.m.

CARRIED

RC18-321 Moved by Councillor Wendland that
Council acknowledges the update provided by
Agricultural Services staff regarding the positive test
for clubroot from a field in Birch Hills County for
information, and directs CAO Minderlein to ensure
staff take appropriate actions as dictated by Provincial
and County legislation, regulations, and policies.

CARRIED

RC18-322 Moved by Councillor Reum that Council
accept the Central Peace Medical Health Center
Agreements Drafts presented for information.

CARRIED

ADJOURNMENT

Being that there was no further business, Reeve
Manzulenko adjourned the meeting at 1:28 p.m.

Original to be signed

**GERALD MANZULENKO
REEVE**

Original to be signed

**HERMANN MINDERLEIN
CAO**

INITIALS: Reeve: _____

CAO: _____