



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
SEPTEMBER 14, 2017**

Present:

- | | |
|----------------------------|--------------------|
| Reeve | Marvin Doran |
| Deputy Reeve | Gerald Manzulenko |
| Councillor | Jack Macauley |
| Councillor | Paul Reum |
| Councillor | Kathrin Langlois |
| Councillor | Terry Carbone |
| Councillor | Cheryl Bogdanek |
|
 | |
| CAO | Hermann Minderlein |
| Recording Secretary | Denise Joudrey |

Absent:

CALL TO ORDER: **Reeve Doran** called the meeting to order at 9:00 a.m.

Danny Zahara, Cole Thomson and Jason Kellock entered the meeting at 9:00 a.m.

ADDITIONS TO THE AGENDA

- 9. New Business**
 - d. Ag. Society Funding
- 12. In-Camera**
 - b. Land

ADOPTION OF THE AGENDA

RC17-317 Moved by Councillor Carbone that Council adopt the agenda as amended.

CARRIED

ADOPTION OF THE MINUTES

**Regular Council Meeting
August 24, 2017**

RC17-318 Moved by Deputy Reeve Manzulenko that Council approve the minutes of the August 24, 2017 Regular Council Meeting as presented.

CARRIED

**Governance Committee Meeting
August 24, 2017**

RC17-319 Moved by Councillor Bogdanek that Council approve the minutes of the July 27, 2017 Governance Committee Meeting as presented.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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DELEGATIONS

Cole Thomson and Jason Kellock
Trans Canada Pipeline

Council was presented with an update on the Peace River Mainline Pipeline Abandonment Project.

RC17-320 Moved by Deputy Reeve Manzulenko that Council accept the Trans Canada Pipeline Abandonment Project Presentation for information.

CARRIED

Cole Thomson and Jason Kellock
exited the meeting at 9:47 a.m.

COUNCILLOR REPORTS

Reeve Doran

Reeve Doran reported on a Central Peace Medical Services Corporation Meeting he attend in Spirit River on August 31, 2017, and the PREDA General Meeting and the North to Alaska Conference he attended with Councillor Bogdanek in High Level on September 7, 2017.

RC17-321 Moved by Councillor Bogdanek that Council direct Administration to draft a letter of support to the Provincial and Federal Government regarding the potential Rail Line from the Peace Country to Alaska that was discussed at the North to Alaska Conference.

CARRIED

**Deputy Reeve
Manzulenko**

No Report

Councillor Macauley

No Report

Councillor Reum

No Report

Councillor Bogdanek

Councillor Bogdanek reported on a Grande Spirit Foundation Meeting she attended on September 25, 2017 and a Central Peace Attraction Committee Meeting on September 13, 2017.

Councillor Langlois

Councillor Langlois reported on a Birch Hills County Library Board Meeting she attended on September 11th in Eaglesham. Pat Boettcher has been hired as the Tangent Librarian.

Councillor Carbone

Councillor Carbone reported on a Central Peace Clinic Building Committee Meeting he attended on August 31, 2017.

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CAO: _____



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RC17-322 Moved by Deputy Reeve Manzulenko that Council accept Councillor Reports for Information.

CARRIED

**CHIEF ADMINISTRATIVE
OFFICER'S REPORTS
CAO Report**

CAO Minderlein provided verbal updates to the written report that had been distributed to Council.

RC17-323 Moved by Councillor Carbone that Council receive the CAO's written report and updates for information.

CARRIED

CAO Action Log

Council reviewed the CAO Action Log provided in the Agenda Package that had been updated to September 8, 2017.

RC17-324 Moved by Councillor Langlois that Council receive the CAO Action Log for information.

CARRIED

Recess from 10:38 am –10:46 am

**BYLAWS
Municipal Development
Plan Bylaw 2017-07**

Council was presented with Bylaw 2017-07, a Bylaw to Repeal Bylaw 9-96.

RC17- 325 Moved by Deputy Reeve Manzulenko that Council provide first reading to Birch Hills County Bylaw 2017-07, a Bylaw to Repeal Bylaw 9-96;

CARRIED

RC17-326 Moved by Councillor Bogdanek that Council provide second reading Birch Hills County Bylaw 2017-07, a Bylaw to Repeal Bylaw 9-96;

CARRIED

RC17-327 Moved by Councillor Carbone that Council provide unanimous approval to a resolution to present Birch Hills County Bylaw 2017-07, a Bylaw to Repeal Bylaw 9-96 at this meeting; and

CARRIED UNANIMOUSLY

INITIALS: Reeve: _____

CAO: _____



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RC17-328 Moved by Councillor Carbone that Council provide third reading to Birch Hills County Bylaw 2017-07, a Bylaw to Repeal Bylaw 9-96.

CARRIED

**Water and Wastewater
Bylaw 2017-02**

Council was provided with a revised version of Bylaw 2017-02, the "Water and Wastewater Bylaw" to discuss the changes requested by Council at the August 14, 2017 Governance Meeting, and if deemed appropriate, to provide 1st, 2nd, and 3rd reading.

RC17- 329 Moved by Councillor Bogdanek that Council provide first reading to Birch Hills County Bylaw 2017-02, the "Water and Wastewater Bylaw";

CARRIED

RC17- 330 Moved by Deputy Reeve Manzulenko that Council provide second reading to Birch Hills County Bylaw 2017- 02, the "Water and Wastewater Bylaw";

CARRIED

RC17- 331 Moved by Deputy Reeve Manzulenko that Council provide unanimous approval to a resolution to present Birch Hills County Bylaw 2017-02, the "Water and Wastewater Bylaw" for third reading at this meeting; and

CARRIED UNAMIOUSLY

RC17-332 Moved by Councillor Carbone that Council provide third reading to Birch Hills County Bylaw 2017-02, the "Water and Wastewater Bylaw".

CARRIED

UNFINISHED BUSINESS

Agricultural Water Supply

Council had directed that this item be brought to this meeting at the August 24th, 2017 Governance Committee Meeting.

RC17-333 Moved by Councillor Langlois that Council direct Administration to complete a review of the County's utilities, including costs, rates, and a cost benefit analysis related to provision of untreated water for non-residential purposes, and to bring the information back to the next Council for consideration as part of their strategic planning process.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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NEW BUSINESS

Election Voting Stations

Council was provided with information related to Voting Stations, should they be required for the 2017 Municipal Elections.

RC17-334 Moved by Councillor Carbone that Council receive the presentation related to the 2017 Municipal Elections Voting Stations for information.

CARRIED

**Request for Gravel
Kakut Lake Resort
Association**

Council was provided with a request received for 3 loads of gravel to be donated to Kakut Lake Resort Association, estimated to be up to 84 tonnes.

RC17-335 Moved by Councillor Reum that Council authorize the one time donation of up to 25 tonne of gravel from the Lester Pit valued at \$163.20 (25 tonne @ \$6.528 per tonne) to the Kakut Lake Resort Association to be used for the maintenance of the gravel base on access roads and provide gravel around the shower shack pad provided that the gravel is picked up by the Kakut Lake Resort Association during normal working hours for the pit operation for the 2017 Gravel Program, with costs for the donation to be coded to Account 2 11 10 00 735, Grants to Individuals and Organizations.

CARRIED

**Request to Lower
Culvert**

Council was requested to provide direction to Administration on how to proceed with a request submitted by Stewart Purcha to lower a culvert on RR 250 in Birch Hills County.

RC17-336 Moved by Councillor Reum that Council direct staff to inform Mr. Purcha that the County will not pay for the wetland assessment, but that the County would be willing to make application under the Water Act to lower the culvert in question provided that Mr. Purcha pays for the costs for an assessment and it is determined that it is feasible to do so.

CARRIED

Ag. Society Funding

Council was provided with a verbal presentation regarding grant funding cut backs in Ag. Society Funding.

RC17-337 Moved by Councillor Carbone that Council

INITIALS: Reeve: _____

CAO: _____



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accept the verbal presentation regarding a reduction in Provincial Ag. Society Funding for information.

CARRIED

FOR INFORMATION
Bank Reconciliation

Council was provided with the August 31, 2017 Bank Reconciliation and the September 7, 2017 Register of Cheques.

RC17-338 Moved by Councillor Bogdanek that Council accept the August 31, 2017 Bank Reconciliation and September 7, 2017 Register of Cheques documentation for information.

CARRIED

**2017 O&M Budget
Variance Detail**

Council was provided with the 2017 O&M Budget Variance Detail.

RC17-339 Moved by Councillor Langlois that Council receive the presentation regarding the 2017 O&M Budget Variance Detail for information.

CARRIED

**2017 Capital Budget
Variance Report**

Council was provided with an update on the 2017 Capital Budget with details regarding variances.

RC17-340 Moved by Deputy Reeve Manzulenko that Council direct Administration to bring the 2017 Capital Budget back to the Regular Council Meeting on October 26 along with a request to make adjustments based on actual capital project costs.

CARRIED

Danny Zahara exited the meeting at 11:33 a.m.

CORRESPONDENCE

Council was provided with a copy of the following correspondence that had been received by the County:

1. Letter of Support – County of Stettler #6
2. Letter of Support – Lakeside G&C Club
3. Letter of Support – CAEPLA
4. Request for support – Grande Spirit Foundation
5. STARS Thank You Letter – 2017 Donation

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CAO: _____



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RC17-341 Moved by Deputy Reeve Manzulenko that Council authorize Administration to purchase two (2) tickets for the Friends of Grande Spirit Foundation Harvest Dinner being held in Grande Prairie on October 14, 2017 and to spend up to \$200 for items to be donated for silent auction donations for that event.

CARRIED

RC17-342 Moved by Councillor Langlois that Council accept the correspondence provided for information.

CARRIED

IN-CAMERA

RC17-343 Moved by Councillor Bogdanek that Council move in-camera at 11:45 a.m.

CARRIED

Director of Public Works
Dion Hynes joined the
meeting at 11:45 a.m.

Denise Joudrey left
the meeting at 11:45 a.m.

Councillor Macauley left
the meeting at 11:45 a.m.
due to a potential pecuniary
interest

Director of Public Works
Dion Hynes left the
meeting at 12:25 p.m.

CAO Minderlein left the
Meeting at 12:25 p.m. while
Council discussed a matter
related to the CAO's performance

Councillor Macauley rejoined
the meeting at 12:25 p.m.

CAO Minderlein rejoined the
meeting at 1:22 p.m.

INITIALS: Reeve: _____

CAO: _____



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RC17-344 Moved by Councillor Bogdanek that Council reconvene the regular meeting at 1:22 p.m.

CARRIED

Councillor Macauley left the meeting at 1:22 p.m. due to a potential pecuniary interest

RC17-345 Moved by Deputy Reeve Manzulenko that Council direct staff to:

1. have a representative of Birch Hills County attend the October 11, 2017 Public Auction on behalf of the County, to take part in the bidding process to purchase a property that is 77.6 acres located along the north banks of the Smoky River Pt NE 21- 77- 24- W5th about two miles upstream of the Watino hamlet for Birch Hills County for future gravel production, offering no less than the reserve bid of \$144,720.00, and permitted to bid up to a maximum of value \$200,000.00 if needed to procure the property;
2. to issue a cheque payable to Birch Hills County prior to the auction for \$20,000.00 (10% of the maximum bid), to be either used as a deposit on the purchase, or voided if the County was unsuccessful in its attempt to purchase the property;
3. permit the owner of the crop currently growing on the property access to the property for the purpose of harvesting his crop if the County is successful in its bid to procure the property; and
4. bring the issue of a gravel pit development timetable for this property to a future Council Meeting with benefits and options.

CARRIED

Councillor Carbone requested that it be recorded in the minutes that he had voted against the resolution.

Councillor Macauley rejoined the meeting at 1:25 p.m.

RC17-346 Moved by Deputy Reeve Manzulenko that Council:

1. provides its consent for CAO Minderlein to work on a personal project related to the purchase and improvements of a personal residence located within County boundaries provided that the time required for such work will be

INITIALS: Reeve: _____

CAO: _____



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- outside of CAO Minderlein’s normal workday; and
- 2. recognizes that all benefit or profit arising from any and all work undertaken by CAO Minderlein related to this project will belong to CAO Minderlein, his wife, or their heirs.

CARRIED

RC17-347 Moved by Councillor Carbone that the Salary Grid for the CAO Position be increased by 2.5% effective October 11, 2017, and that the salary for CAO Minderlein be increased from \$137,378.80 to \$140,813.27 effective October 11, 2017.

CARRIED

ADJOURNMENT

Being that there were no other items for discussion, Reeve Doran adjourned the meeting at 1:28 p.m.

Original Signed by _____
**MARVIN DORAN
REEVE**

Original Signed by _____
**HERMANN MINDERLEIN
CAO**

INITIALS: Reeve: _____
CAO: _____