



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
SEPTEMBER 14, 2021**

PRESENT:	Councillor	Albert Poetker	Ward 1
	Councillor	Deanne Wendland	Ward 2
	Councillor	Paul Reum	Ward 3
	Councillor	Denise Joudrey	Ward 6
ABSENT:			
	Reeve	Gerald Manzulenko	Ward 4
	Deputy Reeve	Terry Carbone	Ward 7
	Councillor	Mel Duvall	Ward 5
STAFF:	CAO	Larry Davidson	
	Executive Assistant / Legislative Coordinator	Bailey Smith	

APPOINT CHAIR

RC21-367 Moved by Councillor Poetker that Council unanimously appoints Councillor Wendland as meeting chair in the absence of Reeve Manzulenko and Deputy Reeve Carbone.

UNANIMOUS

CALL TO ORDER

9:00 a.m.

Chair Wendland called the meeting to order at 9:00 a.m.

ADOPTION OF AGENDA

RC21-367 Moved by Councillor Reum that Council adopts the agenda of the September 14, 2021 Regular Council meeting as amended to include:
9. a ii) Council Absences
9.b vii) RFD – Exchange Date Funding

CARRIED

ADOPTION OF MINUTES

Regular Council Meeting
August 24, 2021

Council tables the minutes of the August 24, 2021 Regular Council meeting for editing. Minutes are to be brought back at next Regular Council Meeting.

**TABLED to
Sept. 28th.**

COUNCILLOR REPORTS

Reeve Gerald Manzulenko

Absent

INITIALS:

Chair: _____

CAO: _____



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- Deputy Reeve Carbone** Absent

- Councillor Poetker** Provided a verbal report on Secure Energy’s removal of the Railroad Bridge near Watino, that he brought forward to the CAO.

- Councillor Wendland** Provided a verbal report summarizing the PREDA meeting that was attended September 10.

- Councillor Reum** Brought forth a concern regarding the possibility of barriers enforcing a road closure near the Burnt River crossing.

- Councillor Duvall** Absent

- Councillor Joudrey** Attended the August 26th Friends of Grande Spirit Foundation meeting, the August 27th Grande Spirit Management meeting and delivered cupcakes to seniors in Wanham and Eaglesham with respect to Grandparents Day.

CHIEF ADMINISTRATIVE OFFICER’S REPORTS

- CAO Report CAO Davidson provided Council with a verbal update to the written report that had been distributed.

- CAO Action Log Council reviewed the CAO Action Log updated to September 10, 2021 provided in the Agenda Package.

- RC21-368 Moved by Councillor Joudrey** that Council accepts the CAO’s reports as information and further directs administration to transfer \$4 million in reserves from ATB to our RBC investment account.

Recess called at 9:55 a.m.
Council reconvenes at 9:59 a.m.

CARRIED

BUSINESS ARISING OUT OF THE MINUTES

NIL

INITIALS: **Chair:** _____
CAO: _____



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NEW BUSINESS

Council
RFD Council Training

Council is being provided with the information regarding the mandatory Muni 101 training course and a proposed orientation session for the new Council members.

RC21-369 Moved by Councillor Poetker That Council direct administration to register each Council member and the CAO for the Muni101 workshop at a cost of \$200/person plus the cost of hotel, honorarium and travel and further directs Administration to create an in-house orientation session for Council members to be held on December 7, 2021.

CARRIED

RFD Council Absences

RC21-370 Moved by Councillor Poetker that Council approve the absence of Reeve Manzulenko, Deputy Reeve Carbone, and Councillor Duval from the September 14, 2021 Regular Council meetings due to personal reasons.

CARRIED

Administration
RFD 2022 Budget Workshop

Shelley Braun, Director of Corporate Services, Enters Meeting at 10:13 a.m.

Council is being requested to review the upcoming calendar as it relates to Council Meetings and Statutory Holidays, and provide Administration with direction as to what, if any action should be taken to schedule a 2022 Operating and Capital Budget workshop.

RC21-371 Moved by Councillor Reum that Council set November 16, 2021 as the date for the 2022 Operating and Capital Budget workshop and utilize December 8, 2021 if required.

CARRIED

RFD Lakeside Golf & Country Club CFEP Application

Lakeside Golf and Country Club is requesting that Council directs administration to send a revised letter of support regarding their CFEP application, with the intent to expand their campground.

RC21-372 Moved by Councillor Joudrey That Council directs administration to send the revised letter of support for Lakeside Golf and Country Club’s CFEP application.

CARRIED

INITIALS: Chair: _____

CAO: _____



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*RFD Alberta Bilingual
Municipalities Association
Membership*

Council is being presented with information related to membership for the Alberta Bilingual Municipalities Association and the merits of such a membership for Birch Hills County.

RC21-373 Moved by Councillor Poetker that Council direct administration to enter into a membership agreement with the Alberta Bilingual Municipalities Association, and table the appointment until the October 26, 2021 Organizational Meeting.

CARRIED

*RFD Projected Consolidated
Statement of Operations*

Administration is providing Council with information regarding the Projected Consolidated Statement of Operations for the Period Ending September 7, 2021.

RC21-374 Moved by Councillor Joudrey that Council receives the presentation regarding the Projected Consolidated Statement of Operations for the Period Ended September 7, 2021 for information.

CARRIED

RFD July Bank Reconciliation

Council is being provided with the July 31, 2021 Bank Reconciliation and July 31, 2021 Register Report for cheques issued.

RC21-375 Moved by Councillor Reum that Council accepts the July 31, 2021 Bank Reconciliation and July 31, 2021 Register of Cheques documentation for information.

CARRIED

*RFD August Bank
Reconciliation*

Council is being provided with the August 31, 2021 Bank Reconciliation and August 31, 2021 Register Report for cheques issued.

RC21-376 Moved by Councillor Poetker that Council accepts the August 31, 2021 Bank Reconciliation and August 31, 2021 Register of Cheques documentation for information.

CARRIED

INITIALS: Chair: _____

CAO: _____



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RFD Exchange Date Funding

Council is being provided with the ATB Online Business user guide section regarding Funding Electronic Funds Transfer files. It was noted that EFT transfers are being utilized more frequently to avoid any late charges.

RC21-377 Moved by Councillor Poetker that Council approve implementation of the change from Liquidity Limit to Exchange Date Funding and approve the temporary Business Level Limit of \$4,000,000.

Shelley Braun, Director of Corporate Services, Exits Meeting at 10:58 a.m.

CARRIED

FOR INFORMATION

Council is given a verbal report overviewing the information items provided.

RC21-378 Moved by Councillor Joudrey that Council accepts the documentation provided as information.

CARRIED

CORRESPONDENCE

NIL

CLOSED SESSION

RC21-379 Moved by Councillor Reum that Council goes into Closed Session to discuss the following items at 11:18 a.m.

- A. 2021 Budget Guidelines - FOIP Exemption 24(1)
- B. Legal – Land Matter – FOIP Exemption 16, 24
- C. Operational updates - FOIP Exemption 24(1)

CARRIED

RC21-380 Moved by Councillor Reum that Council moves out of Closed Session at 2:34 p.m.

CARRIED

RC21-381 Moved by Councillor Joudrey that Council directs administration to have RMRF review an unsightly order file.

CARRIED

INITIALS: Chair: _____

CAO: _____



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RC21-382 Moved by Councillor Poetker that Council directs administration to draft budget as per discussion.

CARRIED

ADJOURNMENT

Being that there is no further business, Chair Wendland adjourned the meeting at 2:35 p.m.

Original to be Signed

Councillor Wendland
Chair of meeting

Original to be Signed

Larry Davidson
CAO

INITIALS: Chair: _____

CAO: _____