



**MINUTES OF A GOVERNANCE COMMITTEE  
MEETING FOR BIRCH HILLS COUNTY  
HELD IN THE COUNCIL CHAMBERS  
SEPTEMBER 22, 2016**

<b>Present:</b>	<b>Councillor</b>	Jack Macauley
	<b>Councillor</b>	Paul Reum
	<b>Councillor</b>	Cheryl Bogdanek
	<b>Councillor</b>	Kathrin Langlois
	<b>Chief Administrative Officer</b>	Hermann Minderlein
	<b>Manager of Infrastructure Projects</b>	Michael Coy
	<b>Legislative Administrator</b>	Rochelle Kolosky
<b>Absent:</b>	<b>Reeve</b>	Marvin Doran
	<b>Deputy Reeve</b>	Gerald Manzulenko
	<b>Councillor</b>	Terry Carbone

**CALL TO ORDER:**                    **CAO Minderlein** called the meeting to order at 9:47 a.m.  
**CAO Minderlein** called for nominations for chair.

**Nominations For Chair**                    **CAO Minderlein** opened the floor for nominations for the position of chair, for the September 22<sup>nd</sup>, 2016 Governance Committee Meeting.

Councillor Langlois nominated Councillor Reum for the position of chair.  
Councillor Reum accepted.  
Nominations were called for a second time.  
Nominations were called for a third and final time.

**GC16-31 Moved by Councillor Langlois** that Councillor Reum chair the September 22<sup>nd</sup>, 2016 Governance Committee meeting.

**CARRIED**

**AGENDA**                                    **GC16-32 Moved by Councillor Bogdanek** that Council adopt the agenda as presented.

**CARRIED**

**DELEGATIONS**                            There were no delegations.

**UNFINISHED BUSINESS**                There was no unfinished business.

**POLICIES**

**INITIALS: Chair:**     \_\_\_\_\_

**CAO:**                    \_\_\_\_\_



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**#8.a Contract Trucking**

Council had made a motion on July 14<sup>th</sup>, 2016 for administration to bring this policy to this governance meeting for recommended changes and updates.

**GC16-33 Moved by Councillor Bogdanek** that Council direct staff to amend the existing Contract Trucking Policy and bring the new amended policy to the October 27<sup>th</sup>, 2016 Governance Committee meeting for review.

**CARRIED**

**Community Enhancement Program**

At the April 28<sup>th</sup>, 2016 Governance Committee Meeting Council requested that administration draft a policy and program for the beautification committees. The policy should include where to carry forward any extra funds. Council also requested a draft of the project/event grant and possibly a maintenance grant for future years.

**GC16-34 Moved by Councillor Bogdanek** that Council table the Community Enhancement Program Policy and Small Project Grant application until the October 27<sup>th</sup>, 2016 Governance Committee meeting.

**CARRIED**

Michael Coy left the meeting at 10:19 a.m.

**Procurement Policy**

Administration has drafted a procurement policy as Birch Hills County currently does not have one.

**GC16-35 Moved by Councillor Langlois** that Council refer the Procurement Policy number 12/01/16 as presented to the October 13<sup>th</sup>, 2016 regular Council meeting.

**CARRIED**

**Septage Dumping Policy**

To be discussed in conjunction with the "Water/ Wastewater Bylaw #2016-07"

**GC16-36 Moved by Councillor Bogdanek** that Council refer the Septage Dumping Policy number 42/01/16 as presented to the October 13<sup>th</sup>, 2016 regular Council meeting.

**CARRIED**

**BYLAWS**

**INITIALS: Chair:** \_\_\_\_\_

**CAO:** \_\_\_\_\_



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**Water/Wastewater Bylaw  
#2016-07**

Schedule 'A' has been changed to reflect some needed information that staff deemed necessary.

**GC16-37 Moved by Councillor Langlois** that Council refer the Water and Wastewater Bylaw #2016-07 and Schedule 'A' of the bylaw to the October 13<sup>th</sup>, 2016 regular Council meeting.

**CARRIED**

**NEW BUSINESS**

**County Support in-Lieu  
of Cash for  
Not-for-Profit**

Administration is bringing this item to the Governance Meeting to determine if there is any interest in adopting an "In-Kind Donation and Sponsorship" Policy for Birch Hills County, and to obtain specific direction on how to do so if deemed appropriate.

**GC16-38 Moved by Councillor Bogdanek** that Council direct Administration to prepare an "In-Kind Donation and Sponsorship" Policy for use in Birch Hills County based on the *Town of High Prairies' In-Kind Donation and Sponsorship Policy* and to incorporate any changes Council may deem to be necessary, and to bring that policy back for review at a future Governance Committee Meeting.

**CARRIED**

**FOR INFORMATION**

There was no information presented.

**IN-CAMERA**

There were no in-camera items.

**ADJOURNMENT**

Being that there were no other items for discussion, Councillor Reum adjourned the meeting at 10:37 a.m.

*Original Signed*

\_\_\_\_\_  
**CHAIR  
PAUL REUM**

*Original Signed*

\_\_\_\_\_  
**CAO  
HERMANN MINDERLEIN**

**INITIALS: Chair:** \_\_\_\_\_

**CAO:** \_\_\_\_\_