



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY
HELD IN THE COUNCIL CHAMBERS
SEPTEMBER 22, 2016**

Present:	Councillor	Jack Macauley
	Councillor	Paul Reum
	Councillor	Cheryl Bogdanek
	Councillor	Kathrin Langlois
	Chief Administrative Officer	Hermann Minderlein
	Director of Corporate Services	Shelley Braun
	Legislative Administrator	Rochelle Kolosky

Absent:	Reeve	Marvin Doran
	Deputy Reeve	Gerald Manzulenko
	Councillor	Terry Carbone

CALL TO ORDER: **CAO Minderlein** called the meeting to order at 9:00 a.m.
CAO Minderlein called for nominations for chair.

**Nominations
For Chair**

CAO Minderlein opened the floor for nominations for the position of chair, for the September 22nd, 2016 Regular Council Meeting.

Councillor Bogdanek nominated Councillor Reum for the position of Chair.
Councillor Reum accepted.
Nominations were called for a second time.
Nominations were called for a third and final time.

RC16-338 Moved by Councillor Bogdanek that Councillor Reum Chair the September 22nd, 2016 Regular Council meeting.

CARRIED

AGENDA

RC16-339 Moved by Councillor Langlois that Council adopt the agenda as presented.

CARRIED

MINUTES

**Regular Council Meeting
August 11th, 2016**

RC16-340 Moved by Councillor Langlois that Council approve the minutes of the August 11th, 2016 regular Council Meeting as presented.

CARRIED

INITIALS: Chair: _____

CAO: _____



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**Regular Council Meeting
September 8th, 2016**

RC16-341 Moved by Councillor Bogdanek that Council approve the minutes of the September 8th, 2016 regular Council Meeting as presented.

CARRIED

DELEGATIONS

There were no delegations.

COUNCILLOR REPORTS

Reeve Doran

Reeve Doran was absent.

**Deputy Reeve
Manzulenko**

Deputy Reeve Manzulenko was absent.

Councillor Macauley

No report.

Councillor Reum

No report.

Councillor Bogdanek

No report.

Councillor Langlois

Councillor Langlois reported on the Peace Library System meeting that she attended in Fairview, on Saturday September 17th, along with the Birch Hills County Municipal Library meeting.

Councillor Carbone

Councillor Carbone was absent.

RC16-342 Moved by Councillor Bogdanek that Council accept Councillor Reports for Information.

CARRIED

**CHIEF ADMINISTRATIVE
OFFICER'S REPORT**

CAO Minderlein provided a written report with verbal updates for Council as and where required.

**CAO Report
CAO Action Log**

RC16-343 Moved by Councillor Bogdanek that Council receive the CAO's written report with verbal updates and the CAO Action Log for information.

CARRIED

RC16-344 Moved by Councillor Macauley that Council approve an increase from a maximum of \$5,000 to a maximum of \$6,500 to the amount allocated for the construction of a fence

INITIALS: Chair: _____

CAO: _____



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and storage building at the County owned residence (currently occupied by CAO Minderlein) to allow for a payment to an individual to apply the roofing materials (already purchased) and to purchase vinyl siding materials to be applied to the building.

CARRIED

BYLAWS

There were no Bylaws.

UNFINISHED BUSINESS

**Disaster Recovery Program
2013 - Correction**

Council is being requested to correct the coding information provided for Resolution RC16-329 passed at the September 8th, 2016 Regular Council Meeting.

RC16-345 Moved by Councillor Langlois that Council rescind Motion RC16-329 from the September 8th, 2016 regular Council meeting.

CARRIED

RC16-346 Moved by Councillor Langlois that Council approve the write off of an outstanding receivable set up against the Disaster Recovery Program for 2013 spring flooding costs in the amount of \$37,974.57, and direct that this be coded to account 2-32-10-00-990 Public Works, General Maintenance - Miscellaneous expense, and could be funded from the Unrestricted Reserves, account 6-00-00-00-910 if necessary.

CARRIED

**Grande Spirit Foundation
Dine and Dance**

Administration is bringing back the request from Grande Spirit Foundation regarding their Dine and Dance Fundraiser being held on October 22nd, 2016.

RC16-347 Moved by Councillor Macauley that Council direct administration to purchase a table and delegate designates to attend the Grande Spirit Foundations Fundraiser on October 22nd, 2016 at a cost of \$550.00 to be coded to account 2-11-10-00-735 – Grants to Individuals or Organizations.

CARRIED

RC16-348 Moved by Councillor Langlois that Council authorize administration to purchase the bench and wine rack provided by Wayne Grusie to the Grande Spirit Foundations Fundraiser on October 22nd, 2016 at a cost of \$200.00 to be

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coded to account 2-11-10-00-735 – Grants to Individuals or Organizations. **CARRIED**

NEW BUSINESS

**2017 Operating Budget
Draft 1**

Council is being provided with the initial draft of the 2017 Operating Budget.

RC16-349 Moved by Councillor Bogdanek that Council receive the presentation regarding the initial 2017 Operating and Maintenance Budget draft for information and direct Administration to continue revising the 2017 Operating and Maintenance Budget based on Council’s observations and updated information as it becomes available and provide Council an update at the October 27th, 2016 Regular Council Meeting. **CARRIED**

Shelley Braun left the meeting at 9:30 a.m.
Jim Alexy entered the meeting at 9:30 a.m.

Landfill Contract

The one year landfill contract will expire on December 31st, 2016.

RC16-350 Moved by Councillor Macauley that Council direct staff to advertise the Landfill Contract with a closing date of no later than December 6th, 2016 at 2:00pm, to become effective January 1st, 2017 and that Council approve a 2 (two) year landfill/transfer site contract. **CARRIED**

Jim Alexy left the meeting at 9:35 a.m.

FOR INFORMATION

Council was provided with the following documents:
a) Bank reconciliation, Manual payment and Vendor cheque register report.

RC16-351 Moved by Councillor Langlois that Council accept the bank reconciliation, Manual payment and Vendor cheque register report provided for information. **CARRIED**

CORRESPONDENCE

Council was provided with the following documents:
(a) Letter from C/Supt Brenda Lucki re: Change of Command Western Alberta District - RCMP;

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CAO: _____



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- (b) Letter from TransCanada Pipelines Ltd re: 2016 Alberta Reconnect Program; and
- (c) Letter from Minister of Transportation re: Highway 740 (Shaftesbury Ferry) Slide.

RC16-352 Moved by Councillor Langlois that Council accept the correspondence provided for information.

CARRIED

IN-CAMERA

There were no In-Camera items.

ADJOURNMENT

Being that there was no further business, Councillor Reum adjourned the meeting at 9:37 a.m.

Original Signed

**CHAIR
PAUL REUM**

Original Signed

**CAO
HERMANN MINDERLEIN**

INITIALS: Chair: _____

CAO: _____