



**MINUTES OF A REGULAR COUNCIL MEETING  
FOR BIRCH HILLS COUNTY HELD  
IN THE COUNCIL CHAMBERS  
September 24, 2020**

**Present:**

<b>Reeve</b>	Gerald Manzulenko
<b>Councillor</b>	Albert Poetker
<b>Councillor</b>	Deanne Wendland
<b>Councillor</b>	Paul Reum
<b>Councillor</b>	Denise Joudrey
<b>CAO</b>	Rick Bastow
<b>Legislative Officer</b>	Shawna Schwerdt

**Absent:**

<b>Deputy Reeve</b>	Terry Carbone
<b>Councillor</b>	Mel Duvall

John Sinkwich entered meeting at 9:00 a.m.

**CALL TO ORDER**

**Reeve Manzulenko** called the meeting to order at 9:00 a.m.

**ADOPTION OF AGENDA**

**RC20-364 Moved by Councillor Joudrey** that Council adopt the agenda of the September 24, 2020 Regular Council meeting as presented.

**CARRIED**

**ADOPTION OF MINUTES**

Regular Council Meeting  
September 10, 2020

**RC20-365 Moved by Councillor Wendland** that Council approve the minutes of the September 10, 2020 Regular Council meeting as presented.

**CARRIED**

**COUNCILLOR REPORTS**

**Reeve Manzulenko**

None.

**Deputy Reeve Carbone**

None. Absent.

**Councillor Poetker**

Councillor Poetker provided a verbal update to Council on the RMA – Assessment Model Review meeting with Minister Tracy Allard, Minister Travis Toews and other northern municipalities he attended with BHC CAO Bastow at Valleyview on September 18, 2020.

**Councillor Wendland**

Councillor Wendland provided a verbal update to Council on the Peace Region Economic Development Alliance (PREDA) meeting she attended at Spirit River on September 18, 2020.

**INITIALS: REEVE: \_\_\_\_\_**

**CAO: \_\_\_\_\_**



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**Councillor Reum**

No Report.

**Councillor Duvall**

No Report. Absent.

**Councillor Joudrey**

Councillor Joudrey provided a verbal update to the written report she provided Council on the Peace Library System meeting she attended via Zoom on September 12, 2020 and the Birch Hills County Library Board meeting she attended via Zoom on September 16, 2020.

**RC20-366 Moved by Councillor Wendland** that Council approve Councillor Joudrey attendance at the Stronger Together- Virtual Library Conference jointly hosted by Parkland Regional Library System, the Alberta Library, Peace Library System and Yellowhead Regional Library meeting via virtually on October 1 and 2, 2020 with remuneration and the Alberta Library Board meeting on October 17, 2020 in Spruce Grove with remuneration.

**CARRIED**

**RC20-367 Moved by Councillor Poetker** that Council accept the Councillors' reports for information.

**CARRIED**

Tom Morgan Birch Hills County Fire Chief entered meeting at 9:30 a.m.

Murray Heinrick and Patricia Golec with Paliside Consulting Ltd. attended meeting via Zoom at 9:30 a.m.

**DELEGATION**

Murray Heinrick, Paliside Consulting Ltd. re FRIAA

Murray Heinrick, Paliside Consulting Ltd. presented Council with regards to the Forest Resource Improvement Association of Alberta (FRIAA) grant and the completed Birch Hills County Wildfire Risk and Assessment report dated August 2020.

**RC20-368 Moved by Councillor Reum** that Council accept Murray Heinrick, Paliside Consulting Ltd. presentation regarding Forest Resource Improvement Association of Alberta (FRIAA) grant and the completed

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**CAO:** \_\_\_\_\_



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Birch Hills County Wildfire Risk and Assessment report dated August 2020 for information.

**CARRIED**

Murray Heinrick and Patricia Golec exited meeting at 10:00 a.m.

Tom Morgan Birch Hills County Fire Chief exited meeting at 10:00 a.m.

Ryan Konowalyk entered meeting at 10:00 a.m.

**DELEGATION**

Ryan Konowalyk, Alberta Transportation

Ryan Konowalyk, Alberta Transportation presented to Council an update on item 11.b of the September 24, 2020 Regular Council meeting.

Pat Sydoruk and Shelley Loroff entered meeting at 10:12 a.m.

Ryan Konowalyk and John Sinkwich exited meeting at 10:40 a.m.

**RC20-369 Moved by Councillor Poetker** that Council accept Ryan Konowalyk, Alberta Transportation presentation to Council of an update on item 11.b of the September 24, 2020 Regular Council meeting for information.

**CARRIED**

Pat Sydoruk and Shelley Loroff re Social Supports

Pat Sydoruk and Shelley Loroff presented to Council an overview of the Peace Adult Learning Society (PALS) and the Central Peace Food Bank.

**RC20-370 Moved by Councillor Wendland** that Council accept Pat Sydoruk and Shelley Loroff presentation to Council of an overview of the Peace Adult Learning Society (PALS) and the Central Peace Food Bank for information.

**CARRIED**

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Pat Sydoruk and Shelley  
Loroff exited meeting at  
11:00 a.m.

Meeting was recessed at  
11:00 a.m.

Meeting was resumed at  
11:10 a.m. with no public  
present.

**CHIEF ADMINISTRATIVE  
OFFICER’S REPORTS**

CAO Bastow provided a verbal update to the written  
report he provided to Council on events since  
September 10, 2020.

**RC20-371 Moved by Councillor Reum** that Council  
direct Administration to write a letter addressed to ATB  
highlighting the importance of rural banking options and  
request they reconsider their closure of the Wanham  
Branch as currently planned for November 2020.

**CARRIED**

**RC20-372 Moved by Councillor Wendland** that  
Council authorize the expenditure for the cost of co-  
hosting, with M.D. of Spirit River, the August 14, 2020  
RMA Zone 4 District meeting held in Rycroft with a  
maximum of \$2000.00 with funds to be paid from  
GL 2-11-10-00-219.

**CARRIED**

**RC20-373 Moved by Councillor Poetker** that Council  
rescind resolution:

*“RC20-329 Moved by Councillor Poetker that Council  
approve a budget of up \$65,000.00, direct Administration to  
proceed with taking necessary steps to address concerns on  
Township 792 east to RR 240, then south to Township 790,  
then east to Lester Gravel Pit, that have occurred as a result  
of gravel haul activities with funds to initially come from  
Capital Reserves with invoice issued to Ministry of  
Transportation to recoup unbudgeted expenses and direct  
Administration to send a letter to the Minister of  
Transportation.”;*

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and direct Administration to send a letter to the Minister of Transportation acknowledging the addressment of concerns on Township 792 east to RR 240, then south to Township 790, then east to Lester Gravel Pit, and highlight current concerns on Highway 733 and Highway 740 as discussed at the September 24, 2020 Regular Council meeting where delegation Ryan Konowalyk with Alberta Transportation attended.

**CARRIED**

**RC20-374 Moved by Councillor Wendland** that Council receive the CAO's Rick Bastow written reports and verbal updates for information.

**CARRIED**

CAO Action Log

Council reviewed the CAO Action Log updated to September 21, 2020.

**RC20-375 Moved by Councillor Poetker** that Council receive the CAO Action Log for information.

**CARRIED**

Meeting was recessed at 12:10 p.m.

Meeting was resumed at 12:40 p.m. with no public present.

**UNFINISHED BUSINESS**

Reserve Bid for 2020 Tax Sale

Administration provided Council with an update on the 2020 Tax Sale.

**RC20-376 Moved by Councillor Poetker** that Council reschedule the 2020 Tax Sale to November 16, 2020.

**CARRIED**

Smoky River Road – Flood Infrastructure

Council was requested to revisit and amend Resolution SC20-292.

**RC20-377 Moved by Councillor Joudrey** that Council amend Resolution SC20-292, such that it reads, Council approves a budget of \$115,000.00 to replace the portion of the Smoky River Road that was damaged during the July 2020 flood. The budget includes costs related to land surveying, legal, land acquisition, lost crop compensation, construction materials and contract services. Funds to come from

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Capital Reserves, with an application made to Alberta Disaster Recovery Program to recoup eligible expenses.

CARRIED

1281310 Alberta LTD.  
Agreement

Council was provided a copy of the unsigned draft of the Access Easement Agreement with 1281310 Alberta LTD.

**RC20-378 Moved by Councillor Reum** that Council authorize Administration to enter into an agreement on behalf of Birch Hills County in the amount of \$800, to be paid annually with 1281310 Alberta LTD.

CARRIED

RMA – Assessment Model  
Review

Administration provided Council with an updated analysis of proposed assessment changes that will impact Birch Hills County.

Tom Morgan, Birch Hills  
County Fire Chief entered  
meeting at 12:52 p.m.

**RC20-379 Moved by Councillor Wendland** that Council direct Administration to monitor Assessment Model Review developments and provide Council with an updated situation report as part of the October 8, 2020 regularly scheduled Council Meeting and direct Administration to continue participating in the RMA led response.

CARRIED

**BYLAWS**

Draft Bylaw 2020-09  
Regional Fire Services

Council was presented with the draft Regional Fire Services Bylaw 2020-09.

**RC20-380 Moved by Councillor Poetker** that Council receive this item for information and direct Administration to advertise Bylaw 2020-09, the draft Regional Fire Services Bylaw as per the 11-04-18 Public Participation Policy and Procedural Bylaw 2019-15 and bring back public's input to the October 8, 2020 Regular Council meeting; and bring the draft Regional Fire Services Bylaw to be further deliberated during the budget portion of the October 8, 2020 Regular Council meeting; and direct Administration to bring the Birch Hills County Bylaw 2020-02, the Fees, Rates and

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Charges Bylaw to October 8<sup>th</sup> Regular Council meeting to be deliberated during the Budget portion of the meeting.

**CARRIED**

Tom Morgan, Birch Hills County Fire Chief exited meeting at 1:14 p.m.

**NEW BUSINESS**

Councillors Absence

Council was provided with information related to the absences from this meeting, and are requested to authorize the absence Deputy Reeve Terry Carbone and Councillor Mel Duvall for personal related business.

**RC20-381 Moved by Councillor Wendland** that Council approve the absence of Deputy Reeve Terry Carbone and Councillor Mel Duvall from the September 24, 2020 Regular Council meeting due to personal related business.

**CARRIED**

**FOR INFORMATION**

Council was provided with a copy of the following documents that had been received by Administration:

1. Letter from Deputy Minister Municipal Affairs re MAP BHC Action Plan Received dated September 10, 2020;
2. Letter from NSC re Seasonal Problem Wildlife Technician dated September 11, 2020;
3. Bank Reconciliation ending August 31, 2020;
4. 2020 Capital Budget Variance;
5. 2020 Operating and Maintain Budget Variance;
6. Virtually meeting with Honourable Tracey Allard Minister of Municipal Affairs Fall RMA;
7. FRIAA Final report dated August 20, 2020; and
8. Email from Alberta Counsel/NAEL re template Letter from Stollery Children’s Hospital Foundation request of support for Children’s Health September 16, 2020.

**RC20-382 Moved by Councillor Wendland** that Council direct Administration to send a letter of support to the Premier of Alberta in support of Children’s Health.

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**RC20-383 Moved by Councillor Joudrey** that Council accept the items presented for information.

CARRIED

**CORRESPONDENCE**

Council was provided with copies of the following documents:

- a. Letter to MAP re MAP BHC Action Plan dated September 8, 2020;
- b. Letter/Email to Transportation re Preparation for September 24, BHC Regular Council meeting dated September 11, 2020;
- c. Agreement MSP MOA BHC Signed September 11 2020 re RC20-334;
- d. Letter to COCO re RC20-358 dated September 21, 2020;
- e. Letter to Superior Safety Codes re RC20-356 dated September 21, 2020;
- f. Letter to Appoint Assessor re RC20-341 dated September 21, 2020; and
- g. Letter to Peters re Purchase Belloy lots RC20-359 dated September 21, 2020.

**RC20-384 Moved by Councillor Poetker** that Council accept the items presented for correspondence.

CARRIED

**CLOSED SESSION**

None.

**ADJOURNMENT**

Being that there was no further business, Chair Reum adjourned the meeting at 1:24 p.m.

*Original to be signed* \_\_\_\_\_

**GERALD MANZULENKO  
REEVE**

*Original to be signed* \_\_\_\_\_

**RICK BASTOW  
CAO**

INITIALS: REEVE: \_\_\_\_\_

CAO: \_\_\_\_\_