



**MINUTES OF A REGULAR COUNCIL MEETING
FOR BIRCH HILLS COUNTY HELD
IN THE COUNCIL CHAMBERS
SEPTEMBER 28, 2021**

PRESENT:	Reeve	Gerald Manzulenko	Ward 4
	Deputy Reeve	Terry Carbone	Ward 7
	Councillor	Albert Poetker	Ward 1
	Councillor	Deanne Wendland	Ward 2
	Councillor	Paul Reum	Ward 3
	Councillor	Mel Duvall	Ward 5
	Councillor	Denise Joudrey	Ward 6
STAFF:	CAO	Larry Davidson	
	Executive Assistant / Legislative Coordinator	Bailey Smith	

CALL TO ORDER

9:02 a.m.

Reeve Manzulenko called the meeting to order at 9:02 a.m.

ADOPTION OF AGENDA

RC21-383 Moved by Councillor Joudrey that Council adopts the agenda of the September 28, 2021 Regular Council meeting with amendment to item 9.a.i.

CARRIED

ADOPTION OF MINUTES

Regular Council Meeting
August 24, 2021

RC21-384 Moved by Deputy Reeve Carbone that Council approves the minutes of the August 24, 2021 Regular Council meeting.

CARRIED

Regular Council Meeting
September 14, 2021

RC21-385 Moved by Councillor Poetker that Council approves the minutes of the September 14, 2021 Regular Council meeting.

CARRIED

COUNCILLOR REPORTS

Reeve Gerald Manzulenko

No Report

Deputy Reeve Carbone

No Report

Councillor Poetker

Attended the Peace Library meeting on behalf of Councillor Joudrey's on September 12th.

INITIALS: Reeve: _____

CAO: _____



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- Councillor Wendland** Attended a NTAB meeting on September 23rd.
- Councillor Reum** No meetings were attended, but complimented the work done at Burnt River Crossing.
- Councillor Duvall** No Report
- Councillor Joudrey** Attended the Grande Spirit Foundation in Grande Prairie on September 24th.

RC21-386 Moved by Councillor Poetker that Council accepts the verbal reports as information.

CARRIED

**CHIEF ADMINISTRATIVE
OFFICER'S REPORTS**

CAO Report CAO Davidson provided Council with a verbal update to the written report that had been distributed.

RC21-387 Moved by Councillor Reum that Council accepts the CAO's verbal update to accompany the written report provided to Council as information.

CARRIED

CAO Action Log Council reviewed the CAO Action Log updated to September 21, 2021 provided in the Agenda Package.

RC21-388 Moved by Councillor Wendland that Council receives the CAO Action Log for information.

CARRIED

**BUSINESS ARISING OUT
OF THE MINUTES**

NIL

Recess Called at 10:10 a.m.

Recess Called back at 10:16 a.m.

INITIALS: Reeve: _____

CAO: _____



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NEW BUSINESS

Council
RFD - Schedule Change
Nov.23

Council is being requested to review the upcoming calendar, as the Regular Council Meeting on November 23rd, 2021 conflicts with the RMA fall convention in Edmonton. Administration has also recommended cancelling the October 12th meeting.

Shelley Braun, Director of Corporate services enters at 10:22 a.m.

RC21-389 Moved by Councillor Duvall that Council reschedules the 2021 Regular Council Meeting of November 23rd to November 30th 2021 and cancel the October 12th meeting.

CARRIED

Administration
Director of Corporate Services
Report

Council is being provided with a verbal report from the Director of Corporate Services to accompany the report in the meeting package.

RC21-390 Moved by Councillor Poetker that Council accepts the report as information.

CARRIED

RFD – Transfer to Tax Roll –
Fire Services

Council is being presented the request for decision to transfer the unpaid Fire Services Bill to the homeowners Tax Roll.

Neil Verg, Finance and Development Coordinator enters at 10:42 a.m.

RC21-391 Moved by Councillor Poetker that Council directs administration to apply invoice #IVC011721 in the amount of \$10,485.00 + interest of \$209.70 for a total of \$10,694.70 to the tax roll for Lots 4-6 Block 3 Plan PL6394ET and directs administration to send letter informing landowner.

CARRIED

RFD – Reserve Bid for 2021
Tax Sale

Council is being requested to establish reserve bids of individual properties, which are eligible for tax sale, for the purpose of setting a minimum price for the October 4, 2021 tax auction.

RC21-392 Moved by Councillor Wendland that Council sets the reserve bids of the properties listed below, which are eligible for the October 4, 2021 tax auction as follows:
1. The reserve bid for roll 060602 is to be set at \$186,120;
2. The reserve bid for roll 315466 is to be set at \$2,800;
3. The reserve bid for roll 060513 is to be set at \$420,000

CARRIED

INITIALS: Reeve: _____

CAO: _____



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Shelley Braun, Director of Corporate and Neil Verg, Finance and Development Coordinator exit meeting at 10:52 a.m.

Emergency Services
Fire Chief Report

Council is being provided with a verbal report on behalf of the Fire Chief to accompany the report in the meeting package.

RC21-393 Moved by Councillor Duvall that Council accepts the report as information.

CARRIED

Dion Hynes, Director of Public Works enters meeting at 11:00 a.m.

Public Works
Public Works Director Report

Council is being provided with a verbal report from the Director of Public Works, to accompany the report in the meeting package.

RC21-394 Moved by Councillor Poetker that Council accepts the report as information and directs administration to send a letter to the Ministry of Red Tape Reduction.

CARRIED

RFD – Removal of Abandoned Structure

Administration is providing Council with information regarding the removal of an abandoned structure (house) located in Eaglesham.

RC21-395 Moved by Councillor Reum that Council direct administration to proceed with the removal of the structure located on 4916 53 Avenue in Eaglesham and apply the costs to the tax roll # 315264.

CARRIED

RFD – Wanham Lagoon Operation

Administration is providing Council with information regarding the Wanham Lagoon operations from April 1st, 2021 to present.

RC21-396 Moved by Deputy Reeve Carbone that Council direct administration to continue operating the lagoon under the same conditions as stated in RC21-126.

CARRIED

Dion Hynes, Director of Public Works exits meeting at 11:16 a.m.

Agricultural Services
Agriculture Fieldman Report

Council is being provided with a verbal report from the Agricultural Fieldman, to accompany the report in the meeting package.

RC21-397 Moved by Councillor Joudrey that Council accepts the report as information.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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*RFD – ASB Meeting
Reschedule*

Council is being requested to review the upcoming calendar as the ASB Meeting on November 23rd 2021 conflicts with the RMA fall convention in Edmonton.

RC21-398 Moved by Councillor Duvall that Council Reschedule the November 23, 2021 ASB Meeting to November 30th, 2021.

CARRIED

FOR INFORMATION

Council reviews the documentation provided for information with Chief Administration Officer.

RC21-399 Moved by Councillor Poetker that Council accepts the documentation provided as information.

CARRIED

CORRESPONDENCE

2020 DRP Application – Denial of Appeal letter

Council is being provided with 2020 DRP Application – Denial of Appeal letter.

RCMP Retroactive Pay Letter

Council is being provided with a letter from the Town of Sundre re: RCMP Retroactive Pay Letter.

Councillor Code of Conduct Letter

Council is being provided with a letter from the Town of Sundre re: Councillor Code of Conduct Letter.

RC21-400 Moved by Councillor Duvall that Council accepts the documentation provided as information.

CARRIED

CLOSED SESSION

RC21-401 Moved by Councillor Wendland that Council goes into Closed Session to discuss the following;

- A. Legal – Land Matter – FOIP Exemption 16, 24
- B. Operational updates - FOIP Exemption 24(1)

At 11:29 a.m.

CARRIED

RC21-402 Moved by Councillor Duvall that Council moves out of Closed Session at 12:37 p.m.

CARRIED

INITIALS: Reeve: _____

CAO: _____



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RC21-403 Moved by Councillor Joudrey that Council directs administration to close the office from 12:00 p.m. to 1:00 p.m. for the purpose of staff's lunch break.

CARRIED

ADJOURNMENT

Being that there is no further business, Reeve Manzulenko adjourned the meeting at 12:41 p.m.

Original to be Signed

Gerald Manzulenko

Reeve

Original to be Signed

Larry Davidson

CAO

INITIALS: Reeve: _____

CAO: _____