Birch Hills County

Meeting Minutes

Regular Council Meeting July 12, 2022 - 09:00 AM

PRESENT:	**Reeve:** Gerald Manzulenko	Ward 4
	Deputy Reeve: Albert Poetker	Ward 1
	Councillor: Deanne Wendland	Ward 2
	Councillor: Paul Reum	Ward 3
	Councillor: Mel Duvall	Ward 5
	Councillor: Denise Joudrey	Ward 6
ABSENT:	**Councillor:** Karen Portelance	Ward 7
STAFF:	**CAO**	Larry Davidson
	Executive Assistant / Legislative Coordinator	Bailey Smith

Dave Pelland, Craig Sather and David Mitchel enter meeting at 8:58am.

1 **Call the Meeting to Order**

Called the meeting to order at 9:01 a.m.

Resolution No: RC22-284 **2** **Adoption of the Agenda**
Moved By: Denise Joudrey

That Council adopts the agenda of the July 12, 2022 Regular Council meeting as amended to include 9.2.4 - 2022 Tax Sale Terms and Conditions and 9.1.4 Councillor Absence - Councillor Portelance.

CARRIED

Resolution No: RC22-285 **3** **Adoption of the Minutes**
Moved By: Paul Reum

That Council approves the minutes of the Regular Council Meeting on June 28, 2022

CARRIED

Michael Coy, Acting Public Works Director enters meeting at 9:04am.

4 Delegations

Resolution No: RC22-286

4.1 Road Maintenance - Dave Pelland, Craig Sather & David Mitchel
Moved By: Denise Joudrey

That Council accepts the delegation by Dave Pelland, Craig Sather & David Mitchel regarding road maintenance, as information.

CARRIED

Dave Pelland, Craig Sather and David Mitchel exit meeting at 9:27am.
Michael Coy, Acting Public Works Director exits meeting at 9:27am.

5 Councillor Reports

5.1 Reeve Manzulenko's Report

-Attended Part 9 Medical Clinic Meeting on June 29, 2022.

5.2 Deputy Reeve Poetker's Report

-Attended G5 meeting on July 7,2022.

5.3 Councillor Wendland's Report

-Attended G5 meeting on July 7,2022.

5.4 Councillor Reum's Report

- No Report

5.5 Councillor Duvall's Report

-No Report

5.6 Councillor Joudrey's Report

-Attended G5 meeting on July 7,2022.

5.7 Councillor Portelance's Report

-Absent

Resolution No: RC22-287

5.8 Motion to Accept Councillor Reports
Moved By: Mel Duvall

That Council accepts the verbal updates provided to Council as information.

CARRIED

6 **Chief Administrative Officer Report**

Resolution No: RC22-288 — 6.1 **CAO Report**
Moved By: Deanne Wendland

That Council accepts the CAO's verbal update to accompany the written report provided to Council as information.

CARRIED

Recess Called at 9:55am.

Meeting Called back at 9:59am.

Michael Coy, Acting Director of Public Works enters meeting at 10:00am.

7 **Business Arising out of the Minutes (Unfinished Business)**

Resolution No: RC22-289 — 7.1 **Delegation - Ditch Maintenance**
Moved By: Albert Poetker

That Council accepts the Road Maintenance delegation by Dave Pelland, Craig Sather & David Mitchel as presented.

CARRIED

Michael Coy, Acting Director of Public Works exits meeting at 10:39am.

8 **Bylaws**

9 **New Business**

9.1 **a. Council**

Resolution No: RC22-290 — 9.1.1 **RFD - FCSS Silent Auction Item Request**
Moved By: Paul Reum

That Council provide a $200 gift certificate from Lakeside Golf & Country Club as a silent auction item for the Central Peace FCSS silent auction to be held August 6, 2022.

CARRIED

Resolution No: RC22-291 **9.1.2** **RFD - Saddle Hills, Land for Regional Water System**
Moved By: Deanne Wendland

That Council, as per section 72(1)(a) of the Municipal Government Act formally authorizes Saddle Hills County, as the managing partner of a regional water system, in the absence of an incorporated body, to acquire an interest in land within the Birch Hills County as further described:
1. Water Pump Station containing approximately 1.770 hectares within the W1/2 7-80-4-W6M.
2. Freshwater Pipeline, DLO disposition containing approximately 0.068 hectares within the SW 7-80-4-W6M.
3. Utility Right of Way containing approximately 1.9 hectares within SW 7-80-4-W6M as shown outlined in yellow.

CARRIED

Resolution No: RC22-292 **9.1.3** **RFD - Birch Hills Senior Group Camping Request**
Moved By: Mel Duvall

That Council agrees to allow overflow camping in the vacant lots on August 13,14, 2022, with the condition that the public retains access to the recycling bins.

CARRIED

Resolution No: RC22-293 **9.1.4** **RFD - Councillor Absence**
Moved By: Deanne Wendland

That Council approve the absence of Councillor Portelance from the July 12th Regular Council meeting due to personal reasons.

CARRIED

9.2 **b. Administration**

Resolution No: RC22-294 **9.2.1** **RFD - Bridge Program Funding**
Moved By: Albert Poetker

That Council approve the transfer of $50,000 from unrestricted reserves to GL 2-32-00-524 "Bridge File Assessments" for the purpose of developing a bridge maintenance program.

CARRIED

Resolution No: RC22-295 **9.2.2** **RFD - Peace River Brigade**
Moved By: Mel Duvall

That Council authorize Administration to hire caterers for up to a fee of $2500.00 to host a breakfast for the Peace River Brigade at Tangent Park on July 28th.

CARRIED

Resolution No: RC22-296 **9.2.3** **RFD - Transfer to Operating Reserve - Vehicle Allocation**
Moved By: Deanne Wendland

That Council approve the transfer of $61,362 from GL 2-32-30-00-764 Public Works to the Rate Stabilization Reserve 6-00-00-00-711 for future use in the 2023 Operating budget.

CARRIED

Resolution No: RC22-297 **9.2.4** **RFD - Terms and Conditions Tax Sale**
Moved By: Denise Joudrey

That Council set the Terms and Conditions of the 2022 Public Auction, scheduled for October 3, 2022, to be a 10% down, payment payable on the day of the sale and the remaining balance to be paid within 10 days."

CARRIED

9.3 **c. Emergency Services**

9.4 **d. Public Works**

Resolution No: RC22-298 **9.4.1** **RFD - Sale of Mower**
Moved By: Deanne Wendland

That Council accepts the highest bid of $4,500 from 3 Leaf Farms for the sale of unit M41, a 2005 John Deere mower and place the funds in an Ag Equipment Reserve.

CARRIED

9.5 **e. Agriculture**

Resolution No: RC22-299 **9.5.1** **RFD - Wild Boar Surveillance Campaign**
Moved By: Mel Duvall

That Council accept the letter from MD of Greenview as information and direct Administration to inform MD of Greenview of the decision.

CARRIED

Resolution No: RC22-300 **9.5.1.1** **Provincial Letter - Wild Boar**
Moved By: Paul Reum

That Council accepts the Provincial Letter provided as information.

CARRIED

10 **For Information**

10.1 **Call to Action - Provincial Police Force**

Resolution No: RC22-301

10.2 **AB Transportation Hwy 2 & 49 Intersection**
Moved By: Deanne Wendland

That Council direct Administration to send letter of support for intersection upgrades to Alberta Transportation and to CC Rycroft.

CARRIED

10.3 **Peace Valley Conservation, Recreation & Tourism Society**

10.4 **MD of Spirit River letter to Northern AB Elected Leaders re: disparity of electricity distribution & transmission rates**

Resolution No: RC22-302

10.5 **Motion to Accept Information**
Moved By: Albert Poetker

That Council accepts the documentation provided as information.

CARRIED

11 **Correspondence**

Resolution No: RC22-303

12 **Closed Session**
Moved By: Albert Poetker

That Council goes into Closed Session at 11:26 a.m to discuss the following;

- Legal - Land Matter - FOIP 16, 23, 24
- HR - FOIP - 17, 24
- Legal Matter - Unsightly Properties - FOIP 17, 23, 24

CARRIED

Bailey Smith, Executive Assistant exits meeting at 11:27am.

Michael Coy, Acting Director of Public Works enters meeting at 11:31am.

Councillor Joudrey exits meeting at 12:12pm.

12.1 **Legal - Land Matter - FOIP 16, 23, 24**

12.2 **HR - FOIP - 17, 24**

12.3 **Legal Matter - Unsightly Properties - FOIP 17, 23, 24**

Resolution No: RC22-304

13 **Open Session**
Moved By: Mel Duvall

That Council reconvene to open session at 12:19pm.

CARRIED

Resolution No: RC22-305 **13.1** **Legal - Land Matter**
Moved By: Albert Poetker

That Council decline the opportunity to enter into an agreement for an option to purchase NW-23-78-24-W5

CARRIED

Resolution No: RC22-306 **13.2** **Legal Matter - Unsightly Properties**
Moved By: Deanne Wendland

That Council approves the interim pay adjustments as discussed.

CARRIED

Resolution No: RC22-307 **13.3** **Unsightly**
Moved By: Paul Reum

That Council directs Administration to send letter to an unsightly property as discussed

CARRIED

14 **Adjournment**

That the meeting be adjourned at 12:21 p.m. Being that there is no further business,

X
Gerald Manzulenko
Reeve

X
Larry Davidson
Chief Administration Officer