Birch Hills County

Meeting Minutes

Regular Council Meeting - September 27, 2022 - 09:00 AM

PRESENT:	**Reeve:** Gerald Manzulenko	Ward 4
	Deputy Reeve: Albert Poetker	Ward 1
	Councillor: Deanne Wendland	Ward 2
	Councillor: Paul Reum	Ward 3
	Councillor: Denise Joudrey	Ward 6
	Councillor: Karen Portelance	Ward 7
ABSENT:	**Councillor:** Mel Duvall	Ward 5
STAFF:	**CAO**	Larry Davidson
	Executive Assistant / Legislative Coordinator	Bailey Smith

1 **Call the Meeting to Order**

Called the meeting to order at 9:00 a.m.

Resolution No: RC22-366

2 **Adoption of the Agenda**

Moved By: Paul Reum

That Council adopts the agenda of the September 27, 2022 Regular Council Meeting as amended to include 9.2.3 RFD- CIBC Business Visa Card Officer, 9.1.3 RFD - Councillor Absence and 9.5.1 RFD - ASB Regional Conference 4.2 Drainage ditch update

CARRIED

Resolution No: RC22-367

3 Adoption of the Minutes
Moved By: Karen Portelance

That Council approves the minutes of the Regular Council Meeting September 13 2022.

CARRIED

4 Delegations

5 Councillor Reports

5.1 Reeve Manzulenko's Report

-Attended Part 9 Medical Clinic Meeting

5.2 Deputy Reeve Poetker's Report

- Attended RMA Zone Meeting

5.3 Councillor Wendland's Report

- No Report

5.4 Councillor Reum's Report

-No Report

5.5 Councillor Duvall's Report

-Absent

5.6 Councillor Joudrey's Report

-Attended the Peace Library Systems Board Meeting in High Prairie

5.7 Councillor Portelance's Report

-Attended a Central Peace FCSS meeting on September 13th in Spirit River

Resolution No: RC22-368

5.8 Motion to Accept Councillor Reports
Moved By: Albert Poetker

That Council accepts the verbal updates provided to Council as information.

CARRIED

6 Chief Administrative Officer Report

Resolution No: RC22-369

6.1 CAO Report
Moved By: Denise Joudrey

That Council accepts the CAO's verbal update to accompany the written report provided to Council as information.

CARRIED

7 Business Arising out of the Minutes (Unfinished Business)

	8	**Bylaws**
	9	**New Business**
	9.1	**a. Council**
Resolution No: RC22-370	9.1.1	**RFD - Harvest Dine & Dance** **Moved By:** Denise Joudrey That Council directs administration to purchase two gift baskets at $125 each from Paradis Valley Honey for silent auction items for the Grande Spirit Foundation Harvest Non-Event on October 22, 2022." **CARRIED**
Resolution No: RC22-371	9.1.2	**G5 - Promotional Item** **Moved By:** Gerald Manzulenko That Council authorizes a budget of up to $10.00 per person on promotional items for the G5 meeting. **CARRIED**
Resolution No: RC22-372	9.1.3	**RFD - Councillor Absence** **Moved By:** Deanne Wendland That Council approve the absence of Councillor Duvall from the September 27th Regular Council meeting due to personal reasons. **CARRIED**
	9.2	**b. Administration** Meeting Recessed at 10:00am. *Director of Corporate Services, Mir Ali enters meeting at 10:03am.* Meeting returned at 10:05am.
Resolution No: RC22-373	9.2.1	**RFD Bank Reconciliation - August** **Moved By:** Albert Poetker That Council tables this item until later in the meeting **TABLED**
Resolution No: RC22-374	9.2.2	**Year to Date Budget Variance Report** **Moved By:** Paul Reum That Council accepts the documentation provided as information. **CARRIED**

Resolution No: RC22-375 **9.2.3** **Bank Reconciliation**
Moved By: Deanne Wendland

That Council accepts the August bank reconciliation provided as information.

CARRIED

Resolution No: RC22-376 **9.2.4** **RFD - CIBC Business Visa Card Officer**
Moved By: Albert Poetker

That Council authorize Larry Davidson, Chief Administrative Officer, to be a CIBC Visa Card Officer.

CARRIED

Director of Corporate Services, Mir Ali exits meeting at 10:31am.

9.3 **c. Emergency Services**

Resolution No: RC22-377 **9.3.1** **Fire Chief Report**
Moved By: Karen Portelance

That Council accepts the Fire Chief Report provided as information.

CARRIED

9.4 **d. Public Works**

Resolution No: RC22-378 **9.4.1** **Wanham Sewer Inspection**
Moved By: Albert Poetker

That Council direct administration to proceed with the estimate for services listed at a cost of $30,000.00 from Cam-Trac Inspection Services Ltd. with funding from reserves.

CARRIED

9.5 **e. Agriculture**

Resolution No: RC22-379 **9.5.1** **RFD - ASB Regional Conference**

That Council authorize the following ASB members Gerald Manzulenko, Albert Poetker, Deanne Wendland, Paul Reum, Mel Duvall, Karen Portelance, Larry Davidson and Jenifer White to attend the one-day Peace Region ASB Conference on October 28, 2022 in Grande Prairie with 1-day honorarium payable to each member attending; and authorize the attendees to travel on their own and receive reimbursement for mileage.

CARRIED

10 **For Information**

10.1 **CPFCSS - August 9 Mins**

10.2 **Minister Shandro**

Resolution No: RC22-380	**10.3**	**Motion to Accept Information** **Moved By:** Albert Poetker That Council accepts the delegation as information. **CARRIED**
	11	**Correspondence**
Resolution No: RC22-381	**12**	**Closed Session** **Moved By:** Karen Portelance That Council goes into Closed Session at 11:06 am. to discuss the following; • Land Matter - FOIP 16, 17, 23 • RMA - LGFF Discussion - FOIP 21, 23, 24 **CARRIED**
	12.1	**Land Matter - FOIP 16,17, 23**
	12.1.1	**Pre - Budget Discussion**
	12.2	**RMA - LGFF Discussion - FOIP 21,23, 24**
Resolution No: RC22-382	**13**	**Open Session** **Moved By:** Karen Portelance That Council reconvene to open session at 1:15pm. **CARRIED**
	14	**Adjournment** That the meeting be adjourned at 1:16p.m. Being that there is no further business.

X

Gerald Manzulenko
Reeve

X

Larry Davidson
Chief Administration Officer