Schedule A
TAX INSTALLMENT PAYMENT PLAN (TIPPs)
APPLICATION FORM

Birch Hills County offers a simple method of payment through our Tax Installment Payment Plan. Please complete this TIPP Agreement and send it back by mail:
Box 157 Wanham AB, T0H 3P0 or email: taxation@birchhillscounty.com
The TIPP tax year is January 1st to December 31st. Enrollment in the TIPP program can occur in any month of the year.
Ratepayers can enter into an agreement with the County to make equal monthly payments to the tax roll based on the previous year's levy, starting January 15th, with the final payment to be made by December 31. The County has passed Bylaw No. 2026-10 permitting taxes to be paid in installments. The Taxpayer acknowledges and understands that upon default of this agreement, the balance of the Taxes owing becomes due as per the Tax Rate Bylaw and is subject to penalties, and if taxes go into arrears the County may take steps under the *Municipal Government Act* to collect the outstanding Taxes.
Payments may be made in person, by credit card, online EFT, cheque, or automatic withdrawal.

Customer Information:

Primary Owner:	Secondary Owner:
Roll:	Address:
Phone:	Email:
Last Years Levy:	Monthly Payment:
Select Payment Type ** Online EFT☐ Credit Card☐ Automatic Withdrawal (PAD Form attached) ☐ Other Please Specify _____	

_____ _____
Primary Owner Date

_____
Secondary Owner

Your personal information is being collected by Birch Hills County for the purpose of administering Municipal payment plans and will be disclosed to and used by the relevant program or service area you have requested. Personal information for this service is being collected pursuant to Section 4 of the Protection of Privacy Act of Alberta (POPA). If you have any questions about the collection, use or disclosure of your personal information,

please contact the Taxation Clerk, by mail, phone, or email, at PO Box 157 Wanham AB T0H3P0, 780-518-4981, or taxation@birchhillscounty.com.

PAYMENT DETAILS ☐ Specimen cheque marked "VOID" attached.

DESCRIPTION OF PAD ☐ Authorizing ☐ Cancelling	PAYOR ACCOUNT NAME (the Payor's account at the Processing Institution) Institution | Branch ID | Account No
AMOUNT OF TAX INSTALLMENT PAYMENT ☐ Fixed $ ☐ Max. up to $ December final adjustment additional % increased on last year's levy	PAYOR FINANCIAL INSTITUTION – NAME AND ADDRESS (the "Processing Institution")

This authorization is signed with the understanding that failure to provide sufficient funds may result in additional charges that will be the responsibility of the account holder. Failure to provide sufficient funds will cause this agreement to be null and void.

_____ _____

Primary Owner Date

_____

Secondary Owner

Your personal information is being collected by Birch Hills County for the purpose of administering the tax installment plan and will be disclosed to and used by the relevant program or service area you have requested. Personal information for this service is being collected pursuant to Section 4 of the Protection of Privacy Act of Alberta (POPA). If you have any questions about the collection, use or disclosure of your personal information, please contact the Taxation Clerk, by mail, phone, or email, at PO Box 157 Wanham AB T0H3P0, 780-518-4981, or taxation@birchhillscounty.com.